

## **BY-LAWS OF THE UNM FACULTY CONCILIAM ON LATIN AMERICA AND IBERIA**

1. The Faculty Concilium on Latin America and Iberia is an official faculty body of the University of New Mexico, consisting of persons with faculty appointments (as defined in the UNM Faculty Handbook, Faculty Constitution, Article 1A) who have current teaching, research, or service commitments related to Latin American or Iberian topics, broadly defined.

2. Voting Membership. Membership in the Faculty Concilium is open on a voluntary basis to all persons with faculty appointments (as defined in the UNM Faculty Handbook, Faculty Constitution, Article 1A) who have current teaching, research, or service commitments related to Latin American or Iberian topics, broadly defined. The list of members shall be maintained on a continuous basis by the staff of the Latin American and Iberian Institute. In cases of disputed membership, the qualifications of the person in question shall be decided by a majority vote of the elected officers of the Concilium. Any member may withdraw from membership at his or her request.

3. Officers: The officers shall consist of a President, Vice President and a Secretary. The President, Vice President, and Secretary also serve as voting members and officers of the LAII Executive Committee, which is chaired by the President. Six additional members of the Faculty Concilium shall also be elected to the Executive Committee, with the limitation that no more than four officers or representatives may be from a single college.

4. Term of Office. The officers and Executive Committee representatives shall hold office for two academic years without prejudice to re-election. Terms will be staggered, with the President, Secretary and three representatives elected in one year, and the Vice-President and other three representatives elected in the alternate year.

5. Elections. Officers of the Concilium will issue a call for nominations for officers and Executive Committee representatives at least two weeks before issuing an election ballot. Faculty may self-nominate, and any nominee may withdraw his or her name from consideration. The officers shall be elected by paper or electronic ballot of members of the Faculty Concilium. Elections will generally be held towards the end of the Spring semester of the academic year, with new terms beginning the following August 1. Officers and Executive Committee members will be elected by the plurality of votes submitted.

6. Meetings. The Concilium shall hold an annual meeting to hear officers' reports, review the status of Latin American and Iberian Programs, and generate proposals for new initiatives and priorities. Meetings may be held at other times as called by the President, Vice President, or by petition signed by ten percent of the members.

7. Honorary Members. The membership may elect persons to honorary membership, as deemed appropriate.

8. Minutes. Minutes of meetings shall be kept by the Secretary and distributed to the membership by the staff of the Latin American and Iberian Institute.

9. Amendments. Amendments to these by-laws may be introduced at any regular or special meeting of the Concilium and require a two-thirds majority of those members present.