Graduate Student Handbook

2019 - 2020
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INTRODUCTION AND OVERVIEW

The purpose of this handbook is to assist you in designing and successfully completing a graduate program in Latin American Studies (LAS) that meets your needs, while fulfilling the requirements for the degree you are pursuing. The size, interdisciplinary range and diversity of the program necessarily make it complex, both for faculty and students attempting to navigate the program. Whether you are enrolled in the M.A., in one of the dual degree programs, or in the Ph.D., your program will require you to take considerable initiative to work with your advisors in designing your own course of study. Although there are specific program requirements that you will need to fulfill, your individual program of study will usually differ markedly from that of your classmates, reflecting your particular interests and ideas. In the process of developing and following a program, you will be interacting with faculty and administrators from at least two different academic departments, often within different colleges and schools of the university.

This guide is also designed to acquaint you with the policies and procedures of the LAS program and to provide information regarding the various areas of concentration. In addition to reading this handbook, all graduate students should read the current University of New Mexico Catalog, which contains all pertinent rules and procedures required by the University. At a minimum, students should carefully read the pages of the 2019-2020 catalog dedicated to “The Graduate Program.” This section provides an overview of university policies applicable to graduate students in any department on campus. The catalog may be viewed at http://catalog.unm.edu/catalogs/2019-2020/. It is the student’s responsibility to be familiar with departmental and university policies and procedures, and to consult them when necessary.

The UNM LAS program is administered by the Latin American & Iberian Institute (LAII) and degrees are conferred by the College of Arts & Sciences. The LAS program collaborates with five professional schools within UNM to offer dual degree programs combining LAS with Business Administration, Community & Regional Planning, Language Literacy & Sociocultural Studies (College of Education), Law, and Public Health.

Students should expect to work closely with the Associate Director for Academic Programs and the Associate Director for Program Development. Together, they work with students to ensure they have met all program requirements for graduation and to provide proper academic advisement. Students are required to consult with the Associate Director for Academic Programs at least once a semester – before registering for courses for the subsequent semester. This not only helps ensure that students are making the right choices but also provides an opportunity to update the student’s Course of Study Advisement worksheet that is maintained by the LAS program.
LAS ADMINISTRATIVE STAFF

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INTERDISCIPLINARY COMMITTEE ON LATIN AMERICAN STUDIES (ICLAS)

ICLAS is the faculty governance body of the LAS program. The committee is comprised of 9 to 12 full-time faculty members, appointed by the Dean of the College of Arts & Sciences and the Director of the Latin American & Iberian Institute and the Associate Director for Academic Programs, who serve two-year terms (which may be renewed) and one graduate student representative who serves a one-year term (which may be renewed). The Associate Director for Academic Programs chairs the committee.

The committee generates policy, interprets existing policy and entertains petitions for substitutions and waivers to program requirements. As necessary and appropriate the committee collectively deliberates on matters of student conduct and discipline.

STUDENT ORGANIZATION FOR LATIN AMERICAN STUDIES

The Student Organization for Latin American Studies (SOLAS) is an independent organization comprised of both undergraduate and graduate students at UNM who have an interest in Latin America. SOLAS engages in academic, activist, and social activities. SOLAS sponsors a list-serve that provides information on SOLAS activities, other activities within the greater Albuquerque area, funding opportunities, and job announcements. To join the list-serve, please send an e-mail to solas@unm.edu.
Navigating UNM

As your second-year peers will attest, learning how to navigate UNM will be one of your biggest challenges in the coming weeks and months. But it is doable! New students can do a few things to lessen the learning curve. Below is more information on key units and features of UNM along with a few tips.

Graduate Studies

Graduate Studies will be one of the most important departments at UNM during your graduate career. Graduate Studies works with you and the Latin American Studies program to ensure that you complete all necessary steps to successfully complete your graduate degree. Please take the time to completely review the Graduate Studies website (http://grad.unm.edu). You will find basic information on the university and broader Albuquerque community. The site also offers information on establishing in-state residency and opportunities for funding. All students are encouraged to view the online tutorial provided by Graduate Studies at http://grad.unm.edu/current-students/online-orientation.html. Students with Teaching or Graduate Assistantships should also review the section on “Policy for the Administration of Assistantships” at http://grad.unm.edu/funding/assistantships.html.

Establishing Your UNM Net ID

Before registering for classes via LoboWeb, students must establish a “UNM Net ID/E-mail Account.” To do this, go to the UNM Information Technology Services (ITS) website at https://netid.unm.edu. Click on “Request a NetID” and then click on “Create a New NetID.” Follow the instructions from there. Your account should be active after 24 hours. You will need to update your password every 6 months and UNM IT Services will send a reminder.

Maintaining Contact Information

Students have the ability to update their information online in one location. This information is then updated in the various units/offices on campus (i.e. Registrar’s Office, Bursar’s Office, Financial Aid Office, etc.). To manage your directory information, log on at http://my.unm.edu/. At the home page on the left side, look for “Demographic Self Service.” Navigate through this section to conduct any updates. Changes made through “Demographic Self Service” are not transmitted to the LAS program.

The LAS program primarily relies upon e-mail to communicate with students. Official communications from the LAS program, Graduate Studies, the Registrar, the Bursar, and other UNM units will be sent to your official UNM e-mail address so it is critical to check that e-mail account frequently.

Banner ID

Upon admission to UNM, each student is assigned a unique “Banner ID.” You should have received this number in a letter from the Office of Admissions. If you did not receive this letter or have misplaced it, you can look up your number through “Demographic Self Service” (see above). Once you are at the DSS page, click on the tab for “Electronic Address.” Your ID will appear directly below your “Net ID.”

Registering for Classes

To register for classes, log in to http://my.unm.edu/. Go to the “Student life” tab, then to the “LoboWeb” section in the middle of the page. Click on the “Go to LoboWeb” button listed under “SEMESTER YEAR Registration.” Click on “Registration and Records” to search for and register for courses.

If a student has any financial or academic “holds,” he/she will be unable to register for classes. Some units (e.g. Anderson Schools of Management, School of Law, etc.) place registration restrictions on their courses, making it necessary for LAS students to contact one of their departmental advisors for
permission to register for the class. If you have questions about this or experience a problem, feel free to contact the LAS program for information on who you should contact in that particular department/unit. Restrictions may also be placed on courses with attached pre-requisites. See Pre-Requisites Section below.

RECEIVING GRADUATE CREDIT FOR CLASSES
In general, students in the LAS graduate program will be taking 500 and 600-level courses. These courses will automatically receive graduate credit. In some instances, students can take 300 or 400-level courses for graduate credit. More information on how the university grants graduate credit for 300 and 400-level courses can be found at http://grad.unm.edu/current-students/level-authorization.html. Students should expect to perform additional work in 300 and 400-level courses that are available for graduate credit.

Dual degree MALAS/JD students must also file a Green Card for all courses taken on main campus (including 500 and 600-level courses) during the years that they have primary residence at the School of Law. More information on this can be viewed at http://grad.unm.edu/current-students/level-authorization.html.

Failure to file a required “Green Card” will result in the course not being coded by the Registrar’s Office as a graduate-level course. As such, the student will not be able to count the course towards his/her graduate program.

PRE-REQUISITES
At the time of registration, UNM verifies whether or not students have completed the necessary pre-requisites for courses. For graduate students, the pre-requisite check is only applicable when registering for 300 and 400-level courses. Unfortunately, the system can only verify pre-requisites taken at UNM; so, for the vast majority of LAS graduate students, the pre-requisite check will most likely indicate that requirements have not been met and students will experience difficulty in registering for many 300 and 400-level courses. Should you attempt to register and be blocked due to insufficient pre-requisites, you will need to contact the instructor of the course. He/she has the ability to conduct an instructor override and assist you in registering for the course.

GRADUATION
As you near graduation, you will be required to inform the LAS program of your intent to graduate in a specific semester. Towards the end of each semester, we will send an e-mail to students asking you if you intend to graduate the following semester. If you do intend to graduate in that semester, you must reply to that e-mail and give LAS permission to put you on a “Proposed Graduation List”—a form that is required by Graduate Studies. Failure to grant LAS permission to place you on this list will disqualify you for graduation for that particular semester. Students also must contact the Office of the University Secretary to file a request for their diploma. Students can go to http://graduation.unm.edu/ and click on “Diploma Signup.”

Students can participate in two separate graduation events (or more). The university holds a campus-wide commencement in May and December for students from all departments. The LAS program also holds a convocation ceremony in May, an event that recognizes only graduates of the LAS program. Several months before the LAS convocation, we will solicit information (brief bio-sketches) from those students scheduled to graduate. During the convocation, each student will be recognized, his/her bio-sketch will be read aloud, and the student will receive a certificate from the LAS program. Students who graduate in July or December are encouraged to participate in the May convocation.
MA IN LATIN AMERICAN STUDIES (MALAS)

PLAN I AND PLAN II OPTIONS
There are generally two routes for completing M.A. degree requirements. Plan I involves course work, a master’s thesis that integrates the two concentrations, and oral defense of the thesis. Plan II involves course work and a combination of comprehensive examinations and/or professional papers. Dual degree programs vary. See the following section for details on dual degree requirements.

The choice of degree plans depends upon the interests of the student. Because the thesis-length sustained research project requires very extensive background reading, usually involving original field or documentary research, and inevitably involves one or more rounds of extensive revisions to the thesis manuscript, it can prolong the time it takes to complete the degree. Students are advised to follow Plan I only if they are highly motivated to pursue research in a particular area of interest, and/or if they have a substantive interest that intrinsically combines two or more fields.

All MALAS students must complete a minimum of 12 credits in graduate seminars numbered 500 or above (excluding 551 or 552 Problems courses). Students should consult with the Associate Director for Academic Programs to determine which courses are considered seminars.

Students must demonstrate proficiency in Spanish, Portuguese, or a Latin American indigenous language by the completion their program of study. Those who are not native speaker, do not have extensive prior coursework, and/or do not have relevant experience in Latin America may meet this requirement by taking at least one appropriate language course. Students may choose from Spanish 307 or above; Portuguese 276 or above; or a course in one of Latin America’s indigenous languages (i.e. K’iche’ Maya, Quichua, Quechua, or Nahuatl). If the course is available for graduate credit, it can count as one of the student’s elective courses. If the course is not available for graduate credit, it will meet the language requirement but will not count towards the credits required for the degree. This requirement is also applicable to dual degree students.

Students in the graduate program are expected to receive a “B-” or higher in classes taken in fulfillment of program requirements. Courses with a grade of “C+” or lower cannot be applied towards the LAS graduate program. An exception is made for classes taken at the Law School, in which a grade of C or C+ may be counted toward the MALAS degree. Students who receive more than one grade lower than a B- (with the above exception for law classes) can be terminated from the graduate program.

Any course that is being applied towards the hours required for the graduate degree may not be taken for Credit/No-Credit (this excludes those courses for which Credit/No Credit is the only grading option). All such courses must be taken for a regular grade assignment (i.e. A, B, etc.). If a course is taken for personal enrichment or as a supplement to formal studies and is not being counted towards the hours required, it may be taken for Credit/No-Credit or audited.

UNM requires all master’s students to complete their degree within seven years of commencing coursework (this includes any transfer or non-degree work being applied to the degree program).
PLAN I
Thesis option; 36 credit hours. Students must select two areas of concentration (see following section on “Concentrations” for more information) within the MALAS program. Students have the option of completing 15 credit hours in one concentration and 9 credit hours in the other concentration or completing 12 credit hours in each concentration. The remaining 12 credit hours are divided between the required Pro-Seminar (LTAM 510), 3 hours of program electives and 6 hours of thesis credits (LTAM 599).

Students are required to present an oral defense of the thesis before a thesis committee composed of at least two faculty members in one area of concentration and one faculty member from the second area of concentration.

PLAN II
Non-thesis option; 36 credit hours. Students must select two areas of concentration (see following section on “Concentrations” for more information) within the MALAS program. Students have the option of completing 15 credit hours in one concentration and 9 credit hours in the other concentration or completing 12 credit hours in each concentration. The remaining 12 credit hours are comprised of the required Pro-Seminar (LTAM 510) and 9 hours of electives.

In lieu of the thesis, students complete one exit option for each concentration. Students can choose the same exit option for each concentration or choose a combination of options from the following: complete a polished, professional paper and/or complete a written comprehensive examination. In both instances, students work with a Committee on Studies (COS) composed of two faculty members from each concentration.
**Committee on Studies**

**Establishment of Committee on Studies (COS)**

MALAS students are required to establish their COS mid-way through the second semester of full-time study. Students who are pursuing their degree on a part-time basis – 6 credit hours or less per semester – must establish their COS mid-way through their third semester of study. The COS for Plan I consists of at least three faculty members (Chair, one member from your primary concentration, and a third member from your secondary concentration). The COS for Plan II consists of four faculty members (two from each of their chosen concentrations). The student asks one of the members to act as chairperson. Non-LAS faculty may be approved on a case-by-case basis. Experts in LAS who are Part-Time Instructors should not be placed on committees, unless approved by the Associate Director for Academic Programs.

MALAS/JD dual degree students who plan to pursue a professional paper in one area of concentration may establish their COS in two stages. These students are required to establish the two members of their COS who will oversee the MA examination in the one concentration by mid-point of the second semester of study with LAS. The other two members of the COS – who will supervise completion of the professional paper – must be established by mid-point of the third semester of study with Law.

To formally establish the COS, students complete the Declaration of COS form and submit it to the Associate Director for Program Development. The deadline for Spring 2020 submission is March 6th. The deadline for Fall 2019 submission is October 18th.

A detailed roadmap of the MA and PhD graduation process may be found online on the Graduate Studies website: [http://grad.unm.edu/resources/start-to-finish-unm/start-to-finish.html](http://grad.unm.edu/resources/start-to-finish-unm/start-to-finish.html).

**Duties of the Committee on Studies (COS)**

The COS helps students select courses and guides them through the intellectual process of writing a thesis or professional paper or preparing for exams. If students opt to pursue exams, the COS helps develop a reading list that constitutes the body of knowledge the student will master. The MALAS program appreciates the broad diversity of departmental and disciplinary approaches to the MA exam and reading list. At the same time,

The minimal duties of the COS include:

- Through semesterly meetings, advise the student on such topics as coursework, professional paper topics, the MA Exam reading list, issues and questions that organize the reading list, and appropriate theoretical or methodological approaches to these issues and questions;
- To meet together with the student and the other faculty member in the same concentration no later than the middle of the third semester to discuss issues relevant to exams and/or professional papers;
- To evaluate examinations or professional papers and, for students following Plan I, to serve as the thesis committee.

ICLAS provides the following additional recommendations to COS members who are overseeing comprehensive examinations, which include:

- The student’s academic areas of interest and potential career path;
- The relative weight the student gives to each concentration (9, 12, or 15 hours);
- The program’s interdisciplinary mission (see ICLAS Policy Manual);
- The connections that can be made between the student’s two concentrations;
The ICLAS recommendation that bibliographies include strong representation of voices from Latin America;
- The ICLAS recommendation that bibliographies encourage depth and analytical quality over quantity, considering that each concentration exam is not comprehensive of the field in the same sense as a departmental MA exam.

The COS is encouraged to give the student documents relevant to exam preparation that express what their department considers central to disciplinary mastery. Such materials may also be given to the Latin American Studies program for inclusion in the Graduate Student Handbook. Consultation of the Goals of the Master’s Examination, as outlined in the Latin American Studies Graduate Student Handbook will also be helpful to the conversations between the COS and the student.

Members of the COS will need to sign off on the exam reading list by December 1 for Spring exams and by May 1 for Fall exams. MALAS/JD students planning to take MA examinations during the Summer semester after their first year in the program will be required to submit a Declaration of Committee on Studies form by mid-point of the Spring semester and an approved reading list before the conclusion of the Spring semester. Failure to obtain COS signatures by the deadline will prevent the student from taking MA examinations the following semester. Both the COS form and approved reading list must be submitted to the LAS office for inclusion in the student’s file.

The student’s responsibilities vis-á-vis the COS are as follows:

- During the first semester in the program, the student should begin to identify LAS faculty members whose areas of teaching and research coincide with the student’s academic and career interests.
- Normally, all members of the COS should be chosen from the tenured or tenure-track faculty identified on the Concentration Guidelines as approved for that concentration. Exceptions are occasionally made, when a student identifies a member of the faculty with a unique and highly appropriate specialization and that faculty member is willing to serve on the COS.
- When a faculty member agrees to serve on the COS, the student should provide that faculty member with a copy of each of the following, which can be found in this handbook or obtained from the Associate Director for Program Development:
  - These guidelines
  - The ICLAS Policy on Comprehensive Exams
  - The MALAS Comprehensive Exam Assessment Rubric
  - The concentration guidelines

- It is the student’s responsibility to plan ahead and to be proactive and persistent in seeking advisement in all processes relating to the establishment of the COS and in consultations with the COS regarding exams, professional papers, or thesis; most faculty prefer reminders and appreciate advisees who take the initiative to maintain contact.
- The student should schedule a meeting to sit down together with the two faculty of each of their concentrations by the beginning of the third semester.
- For this first meeting with both concentration faculty members, the student should prepare a) a preliminary reading list, questions that organize the bibliography and a paragraph that summarizes the problems they wish to focus on and their trajectory in dealing with them, including future course work or b) an abstract that outlines the professional paper or thesis research question they plan to pursue. For the former, students should begin the reading list by gathering readings and relevant suggested bibliography from their course syllabi, as well as considering the themes and problems that organize the courses they have taken and the research or relevant professional work they have
completed. For the latter, students should include the tentative theoretical and methodological foundations that will inform the project.

- Students should maintain 3-way virtual communication (e-mail, OneDrive documents) with the two faculty members in each concentration, regarding the composition of the reading list, and their progress through the degree (course selection, research projects, internships, pre-professional advisement).

- **Students must obtain signatures from all four faculty members on their respective MA reading lists and/or abstracts no later than the end of the third semester.** Failure to do this will delay graduation. Students should make sure they are in continual contact with their faculty regarding progress on the list until it has been approved.

**POLICY ON COMPREHENSIVE EXAMINATIONS**

Comprehensive examinations can only be taken after Graduate Studies has approved the Program of Study (POS) (see section on Forms and Deadlines for more information).

Preparing for the Exam:

- Reading lists should be based on students’ interest and courses taken and not be considered a new project. The reading list will vary in accordance to with disciplinary concentrations, however students and faculty should be aware that this is a four-hour, closed note exam and design the list accordingly.

- Students in all concentrations are expected to produce a cogent discussion of the topic, based on a review of the relevant literature. Students should demonstrate their understanding of theory and/or methodology in each discipline, grounding their application in a concrete, real, substantial case or text. They should write an original essay, rather than simply reproduce course content. The exam response should present a reasoned, literature-based analysis of the question, which results in a persuasive scholarly and/or policy argument.

- The semester before a student takes comprehensive exams, s/he will meet with the concentration’s examining faculty (either the COS or the discipline’s Latin Americanist faculty at the discretion of disciplinary faculty). At that meeting students will learn the faculty’s expectations for the exam output, the specific structure of the exam in that concentration and will develop an agreed upon bibliography (see section on Forms and Deadlines for more information).

Structure of the Exam:

- All exams have some element of choice for students but examining faculty in each discipline determine the extent to which students will have input into exam questions and the extent to which exam questions are tailored to individual students. The examining faculty in each concentration may choose to ask students to respond to one or two questions in their concentration. (History is the one exception. Please see those concentration guidelines for more information on the exam format.)

- The exams are scheduled on the Thursday and Friday of Fall and Spring Break to guarantee that students have sufficient coursework to complete the comps successfully.

- Students write their exams in two 4-hour sit-down sessions, over two days, one for each concentration. There will be no page limit for responses.

- Exams are written in a quiet room or computer lab, on computers that are disconnected from the Internet. USB drives will be provided by LAS proctors. Students may bring with them their approved bibliography, but cannot bring notes, books or other materials. Exam instructions advise students not to worry about mind-blocks on details (ex. names and dates), but to describe the person, phenomenon, or event, and give an approximate date, if they are at a loss.
Plan II students in the 2-year MA program take their exams in both concentrations in the last semester of their course of study. Students in dual degree programs who are required to take comps may, on the approval of the examining faculty in their concentrations, take the exams earlier. The examining faculty in each discipline maintains the authority to approve or disapprove such requests. Due to complications that arise from the different academic calendar used by the School of Law, students in the MALAS/JD program may opt to take their comprehensive examinations in August before their 1L year (typically the week before Law classes commence). Examining faculty, however, must be in agreement to administer and evaluate the exam during the Summer.

Grading the Exam:

- Per Graduate Studies guidelines faculty have two weeks to grade the exams. Faculty submit the LAS Exam Report to the LAS program and submit the Graduate Studies Report on Examination online within two weeks following the exam date, and no later than one week before OGS deadlines; the deadline for faculty to turn in examination evaluations will generally fall around November 8 in the Fall semester and April 8 in the Spring semester.
- Examining faculty assign a grade of Pass with Distinction, Pass, Conditional Pass, or Failed.
- If a student fails the comprehensive examination, he/she may retake the exam one more time the following semester. If a student fails the exam in one concentration, they will need to retake that section of the exam in the following semester. The committee will create new questions based on the same reading list. The student will not have to retake both concentrations unless they fail in both concentrations. A second failure will result in the student’s termination from the program.
- “Pass with Distinction” recognizes that a student has achieved excellence in both degree concentrations. If a student receives “Pass with Distinction” from three out of four committee members, he/she will be awarded an overall “Pass with Distinction” on the comprehensive examination.

GOALS OF THE COMPREHENSIVE EXAMINATIONS
The following goals and evaluation rubric were approved by the members of the Interdisciplinary Committee on Latin American Studies (ICLAS) and articulate what ICLAS sees as desired outcomes of an MA in Latin American Studies. The rubric is used in program evaluation and is included, here, as a guide to preparation. The rubric is also distributed to faculty administering comprehensive examinations; they may or may not choose to use it. Students should therefore discuss with the members of their Committee on Studies the specific expectations they have for the comprehensive examination essays.

General Goals
Students should demonstrate their breadth of preparation in the Latin American field, including:

1. In-depth knowledge in two fields of concentration in Latin American Studies, including at least one disciplinary field of study;
2. An understanding of the theory and/or methodology of two academic disciplines;
3. The ability to apply a disciplinary perspective, including theory and/or methodology, to field-relevant literature or data in the discussion of issues, problems, or cases;
4. The ability to bring to their analysis of these issues, problems, or cases, a breadth of knowledge of the history, society, and culture(s) of Latin America.
Evaluation Rubric
(For use in program evaluation; it may or may not be adopted by individual Committees on Studies.)

**High Pass:** This exam overall exceeds expectations for this level of graduate studies. The essay:

1. Demonstrates comprehensive mastery of specific Latin American issues, problems, or cases, by describing them in relation to contemporary, historical, local, regional, and/or international processes;
2. Presents a sophisticated analytical thesis that responds to the problem posed;
3. Demonstrates comprehensive understanding of the literature relevant to the field, by supporting the analysis with defensible interpretations of appropriate sources;
4. Employs with mastery concepts, theory, methods, or approaches of the discipline or field;
5. Demonstrates comprehensive mastery of the issues, problems, or cases;
6. Thoroughly answers all parts of the question asked;
7. Presents the ideas in compelling, coherent, clear analytical arguments, supported by appropriate bibliographical references.

**Pass:** This exam overall fully meets expectations for this level of graduate studies. The essay:

1. Demonstrates comprehensive knowledge of specific Latin American issues, problems, or cases, by describing them in relation to contemporary, historical, local, regional, and/or international processes;
2. Presents a comprehensive analytical thesis that responds to the problem posed;
3. Demonstrates comprehensive knowledge of the literature relevant to the field, by supporting the analysis with defensible interpretations of appropriate sources;
4. Employs concepts, theory, methods, or approaches of the discipline or field in an intelligent manner;
5. Demonstrates a full understanding of the issues, problems, or cases;
6. Addresses all parts of the question asked;
7. Presents the ideas in an organized analytical argument, in articulate language, supported by appropriate source references;
8. May have some extraneous or erroneous material, which does not detract from the overall quality of the essay.

**Conditional Pass:** This exam overall meets expectations for this level of graduate studies. The essay:

1. Demonstrates adequate knowledge of specific Latin American issues, problems, or cases, by describing them in relation to contemporary, historical, local, regional, and/or international processes;
2. Presents a thesis that responds to the problem posed;
3. Demonstrates adequate knowledge of the literature relevant to the field, by supporting the analysis with defensible interpretations of appropriate sources;
4. Demonstrates an understanding of some concepts, theory, methods, or approaches of the discipline or field;
5. Demonstrates an adequate understanding of the issues, problems, or cases;
6. Addresses the main points of the question asked;
7. Presents the ideas in an organized analytical argument, in articulate language, supported by appropriate source references;
8. May have some extraneous or erroneous material, which detracts from the overall quality of the essay.
Fail: This exam overall fails to meet expectations for this level of graduate studies. The essay does one or more of the following:

1. Fails to demonstrate adequate knowledge of specific Latin American issues, problems, or cases, by describing them in relation to contemporary, historical, local, regional, and/or international processes;
2. May not present a thesis that responds to the problem posed;
3. Fails to demonstrate adequate knowledge of the literature relevant to the field, by supporting the analysis with defensible interpretations of appropriate sources;
4. Fails to demonstrate an understanding of concepts, theory, methods, or approaches of the discipline or field;
5. Fails to demonstrate an adequate understanding of the issues, problems, or cases;
6. Does not address the main points of the question asked;
7. Presents the ideas in an unintelligible manner;
8. May consist primarily of summaries of the readings.

GOALS OF THE THESIS/PROFESSIONAL PAPER
The thesis or professional paper is developed through close consultation with the student’s Committee on Studies. Students should expect to adhere to the scholarly standards and expectations of the discipline/department aligned with the relevant concentration. Plan I students should plan to complete and defend their thesis in their final semester.

Students should consult with the Associate Director for Academic Programs and their COS faculty members to discuss expectations for their written work.
MALAS DUAL DEGREES

Below are descriptions and requirements for the five dual degrees offered through the LAS program as taken from the UNM catalog. All dual degree students are expected to adhere to the requirements for chosen LAS concentrations that are set forth in a subsequent section in this handbook. All dual degree students are also expected to abide by the language requirement explained in the preceding paragraph.

With the exception of MALAS/JD students, all dual degree students must complete their degree requirements for both programs and graduate within the same semester. This is a university-wide regulation.

Dual degree students must familiarize themselves with the policies and deadlines of two departments. It is imperative that dual degree students work closely with designated advisors in the two programs to ensure that they are meeting requirements for both programs.
M.A. in Latin American Studies and Juris Doctor (MALAS/JD)

The Juris Doctor (J.D.) and Master of Arts (M.A.) in Latin American Studies Dual Degree Program is jointly administered by the Dean of the School of Law and the Director of Academic Programs for Latin American Studies. The purpose of this program is to prepare legal professionals for work in Latin America or with Hispanic populations in the United States. By combining legal training with Latin American language and area studies, the program enables students to develop professional skills directly applicable to Latin American nations and populations. In addition, the student earns two degrees in less time and at less expense than would be required if each were pursued separately.

- 80 credit hours of Law coursework (that must include 9 credit hours of international law),
- 24 credit hours of Latin American Studies coursework, with a minimum of 9 credit hours in each of two concentrations, and
- 3 credit hour bridge course covering subject matter linking Law and Latin American Studies.

The first-year Law curriculum consists of required courses that emphasize methods of legal reasoning, policy analysis, and the analysis of legal institutions. During their second and third years, students can choose from approximately 100 elective courses in developing individualized programs suited to their career goals. Because the School of Law requires 86 credits hours to confer the JD, Law will cross-count up to an additional 6 credit hours of course work that students have taken for the LAS component. The cross-counted courses must be taken while the student is in residence at the Law School and must be approved by the Law School’s Registrar at the time of registration.

The Latin American Studies component requires that students complete a minimum of 9 hours in each of two areas of concentration (see following section on “Concentrations” for more information). The remaining 6 credit hours are dedicated to the required Pro-Seminar (LTAM 510) and 3 hours of electives. Students must complete a minimum of 6 credits in graduate seminars numbered 500 or above (excluding 551 or 552 Problems courses). Students should consult with the Associate Director for Program Development to determine which courses are considered seminars.

To meet the exit requirements for the Latin American Studies component, students must 1) sit for the comprehensive examinations in both concentrations. The examinations are administered by a Committee on Studies composed of two faculty members from each concentration; or 2) sit for a comprehensive examination in one concentration and complete an article-length professional paper (jointly supervised by one member of the Law faculty and one non-Law Latin American-specialized faculty member) in the student’s other area of concentration.

Competency in Spanish or Portuguese is required. Entrance requirements must be met for both programs; applications should be submitted simultaneously. All students follow Plan II (non-thesis). Students interested in the program should consult the advisors in the School of Law and in Latin American Studies.
M.A. IN LATIN AMERICAN STUDIES AND MASTER’S IN BUSINESS ADMINISTRATION (MALAS/MBA)

Building upon the University’s unique cultural-environmental setting and its distinctive Latin American role, an integrated interdisciplinary program leading to the Master of Arts (M.A.) in Latin American Studies and Master of Business Administration (M.B.A.) Dual Degree Program is offered cooperatively by the Robert O. Anderson Graduate School of Management and the Latin American Studies program. This Dual Degree Program is designed to prepare outstanding individuals for a diversity of dynamic and productive careers throughout the world in businesses, governments, private and governmental foundations, consulting firms, and other institutions with emphases on Latin America.

Students must come into the program with two years of undergraduate coursework, or its equivalent, in Spanish and/or Portuguese. Applicants must satisfy the requirements of both graduate programs. Those planning to enter this Dual Degree Program are urged to consult with the M.B.A. program office at the Anderson School of Management and with the Latin American Studies program.

The Dual Degree Program reduces requirements to complete the two degrees by approximately 12 credit hours, to a minimum of 57 credit hours and a maximum of 72 credit hours past the Bachelor’s, depending on the number of waivers granted by the Anderson School of Management for core requirements.

- 24 credit hours of Latin American Studies courses, including a minimum of 9 credit hours in each of two concentrations. Students must also take LTAM 510. The remaining 3 credit hours may be used for thesis (under Plan I) or electives (under Plan II). Students pursuing Plan I will need to take an additional 3 credit hours for their thesis hours.
- 48 credit hours of Management courses, including 30 core credit hours from: MGMT 600, 501, 502, 504, 506, 508, 511, 520, 522, 526, 598, and 18 credit hours of elective management courses.

If the student is eligible to waive some of the core MGMT courses (with the exception of MGMT 598), a total of 33 credit hours must be completed for the M.B.A./Management component.

Two fellowships are available specifically for students in this Dual Degree Program: Bank of America M.A. in Latin American Studies/M.B.A. Fellowship and Wells Fargo M.A. in Latin American Studies/M.B.A. Fellowship. Both fellowships provide $2,000 for one year and can be renewed.
M.A. IN LATIN AMERICAN STUDIES AND MASTER’S IN COMMUNITY AND REGIONAL PLANNING (MALAS/MCRP)

The Master of Arts (M.A.) in Latin American Studies and Master of Community and Regional Planning (M.C.R.P.) Dual Degree Program is designed particularly for students who are interested in the professional practice of planning in a Latin American context. The program enables students to develop the skills and background necessary to assess public needs, determine and develop regional planning strategies and programs, and become familiar with land use planning concepts.

The Community and Regional Planning department at the University of New Mexico is dedicated to planning and advocating for sustainable communities and ecosystems throughout the Southwest region and Latin America. Graduates of this Dual Degree Program possess the knowledge and skills necessary to support planning by diverse human communities throughout the Western Hemisphere. Students in this Dual Degree Program learn to assist Latin American communities to create community-based plans and programs that sustain and enhance their culture, resource base, built environment and economic vitality. The program promotes participatory processes that respond to community identities and development needs.

Prerequisites to the program are competence in either Spanish or Portuguese (at least two years of undergraduate coursework or equivalent language training) and basic coursework in economics (micro and/or macro) and statistics. Deficit courses in economics and statistics may be made up after admission to the program.

The M.A. in Latin American Studies and M.C.R.P. Dual Degree Program requires a minimum of 54 credit hours. The required graduate credit hours include:

- CRP 578, a 3-credit hour bridge seminar;
- 16 credit hours of Community and Regional Planning coursework: CRP 500, 511, 536, 580, 587;
- 24 credit hours of Latin American Studies coursework, including LTAM 510 and a minimum of 9 credit hours in each of two concentrations;
- 8 credit hours of professional project, capstone studio (including preparation seminar), or thesis: CRP (588 and 589) or 597 or 598 or 599; and
- 3 elective credit hours of Community and Regional Planning coursework.

Students must also demonstrate capacity in two Community and Regional Planning competency areas, as determined in consultation with their advisors: 1) Providing a real-time professional deliverable to a client, and 2) Using spatial analysis to analyze planning problems and develop planning solutions. Each candidate is required to complete the relevant M.A. in Latin American Studies and M.C.R.P. exit requirements.
M.A. IN LATIN AMERICAN STUDIES AND MASTER’S IN LANGUAGE, LITERACY, AND SOCIOCULTURAL STUDIES (MALAS/MALLSS)

The Language, Literacy, and Sociocultural Studies department and the Latin American Studies program offer a Dual Degree Program leading to Master of Arts (M.A.) degrees in Language, Literacy and Sociocultural Studies and in Latin American Studies. This program is intended to allow education professionals to enhance their secondary school teaching with Latin American topics in the humanities and social sciences. The program combines advanced professional development in education with advanced interdisciplinary study of Latin America and is designed to help students integrate the two fields through coordinated advisement and bridge courses.

The Dual Degree Program requires 51 credit hours of coursework for students who hold teaching certificates. The program includes three components:

- 21 credit hours of Language, Literacy and Sociocultural Studies courses with a focus in social studies education;
- 21 credit hours of Latin American Studies coursework, including at least 9 credit hours in each of two concentrations;
- 9 credit hours of bridge courses: two core courses and one elective.

Completed separately, the two degrees would require 69–72 credit hours. Under the Dual Degree Program, full-time students would be able to finish in approximately three years.

Students pursuing this Dual Degree Program must meet admissions requirements of both the College of Education and of Latin American Studies. Separate applications should be made simultaneously to the Language, Literacy and Sociocultural Studies department and to the Latin American Studies program.

It is expected that applicants to the Dual Degree Program already have completed the licensure requirements for secondary teaching. Students who are not licensed upon admission may pursue licensure through the post-baccalaureate program in the Department of Teacher Education, Educational Leadership and Policy. Students should contact the College of Education Advisement Center (505) 277-3190 for individual advisement. Latin American Studies students should be prepared for additional coursework for licensure.

Each candidate must meet the relevant M.A. in Latin American Studies and M.A. in Language, Literacy and Sociocultural exit requirements.
M.A. IN LATIN AMERICAN STUDIES AND MASTER’S IN PUBLIC HEALTH (MALAS/MPH)

The Master of Arts (M.A.) in Latin American Studies and Master of Public Health (M.P.H.) Dual Degree Program is intended to prepare graduates to improve the health of Latin American populations and Latino populations in the United States, with a primary focus on New Mexico, the Southwest, the United States/Mexico border region, and regions south of the border. It supplements the M.P.H. program with in-depth study of languages, cultures, and societies that help prepare graduates to work effectively either in Latin America, or with Latin American immigrant populations within the United States.

The M.A. in Latin American Studies and M.P.H. Dual Degree Program requires 63 credit hours. A minimum of 21 credit hours are required in Latin American Studies courses, and a minimum of 42 credit hours are required in Public Health courses. At least 13 credit hours of the M.P.H. component must have significant content related to Latin America or Latin American immigrant communities in the United States, to enable the student to integrate the content and practice of the two degrees.

Applicants for the Dual Degree Program must apply separately to and meet the entrance requirements of each program. Preference is given to students who have public health experience, which may be community development, research, health education, health science, health promotion, or other health-related work. Experience can be paid or voluntary.

Coursework for the M.A. in Latin American Studies component of the Dual Degree Program includes a minimum of 9 graduate credit hours in each of two concentrations.

The M.P.H. component of the Dual Degree Program requires a minimum of 42 credit hours as follows:

- PH 501, 502, 506, 508, 511, 513, 538, 552;
- PH 507, 533 or 555;
- M.P.H. studies with Latin American Studies content (13 credit hours) as follows: PH 579, 583; 596 or 597; 598; and Public Health courses with Latin American/U.S. Latino content or courses throughout the university with demonstrated content on Health and Latin America (3 credit hours);
- Related Electives (10 credit hours) to complete the 42 credit hour M.P.H. requirement: Must include 3 credit hours of shared Public Health/Latin American Studies content.

Courses that may be taken as shared content electives, depending on specific content when taught, include PH 560; CJ 550, 553, 555; SOC 540, 595. Students may seek approval from the M.P.H. program Director and the Latin American Studies Associate Director for Academic Programs to count other graduate courses toward their elective credit hours. Students are strongly encouraged to discuss with their Public Health advisor their particular interests, for example: policy, management, or epidemiology, and relevant courses offered throughout the University.

Exit requirements for the Dual Degree Program include a comprehensive examination in one area of concentration in Latin American Studies, a master's exam in Public Health and either PH 596 Professional Paper or PH 597 Public Health Integrative Experience. The Integrative Experience or the professional paper must address a public health topic related to Latin America or Latin American populations in the U.S. The professional paper is supervised by a committee of three faculty members, including at least one Latin American Studies faculty member from outside the M.P.H. program.
**PhD in Latin American Studies**

The PhD in Latin American Studies (LAS) is a small and highly selective program designed to prepare students for a limited number of targeted careers that are best advanced by an interdisciplinary doctorate. Such students would include individuals who seek employment in areas where the ability to do research and teach across disciplines would be an advantage, and where having skills in two disciplines, combined with Latin American area expertise, would be more useful than extensive training within one discipline.

**Degree Requirements:**

General University rules and regulations pertaining to graduate study at the University of New Mexico are detailed in the UNM Catalog, available at [http://catalog.unm.edu/](http://catalog.unm.edu/).

The PhD in Latin American Studies requires a minimum of 48 hours of graduate credit work, plus an additional 18 dissertation credit hours, for a total of 66 credit hours.

Students choose two concentrations for a total of 42 credit hours, plus 6 credit hours of elective courses. The available concentrations include: Anthropology, Art History, Built Environment (School of Architecture & Planning), Communication, Economics, Geography & Environmental Studies, History, Political Science, Public Health (School of Medicine), Spanish American Literature, and Spanish Linguistics. Students can choose 21 credit hours in each concentration, so that both concentrations have equal weight, or 15-27 credit hours in each, with a primary and secondary concentration. Some concentrations, such as History, are only available as secondary. Students should consult with the Associate Director for Academic Programs regarding what is available.

Of the 48 total credit hours required for the PhD, a minimum of 24 credit hours must be taken after admission to the doctoral program. The Associate Director for Academic Programs and the student’s Committee on Studies (see below) must approve any course work taken at the master’s level and applied towards the PhD.

Competence is required in one Latin American language by the time of degree completion. Competence in more than one Latin American language may be critical in certain areas of study. As such, some concentrations may require competence in a second language. Competence is considered to be successful completion of advanced level course work, or passing a language proficiency examination. Students who have completed an undergraduate or graduate degree in Latin America or Iberia satisfy the language requirements.

A Committee on Studies (COS) must be formed at least one semester before the student plans to take comprehensive examinations. The COS is composed of at least two members from each concentration. The student creates a reading list in consultation with all members of his or her COS and the committee approves the list the semester prior to the scheduled exam. The comprehensive examinations will be coordinated and administered by the LAS program in conjunction with the student’s COS.

Each semester LAS will announce the date for exams, but students should anticipate taking them the first and second weekends in November for Fall exams and the first and second weekends in April for Spring. Students have one weekend for each exam. Students will receive their questions at 9:00 am on Friday and return their exam by noon on the following Monday. A separate dissertation committee oversees the doctoral dissertation project.

The dissertation committee is comprised of at least four members, with the chair of the dissertation committee being from one of the student’s concentrations, and at least one additional member from each
concentration. The chair of the dissertation committee approves additional committee members, including external members. It is common for members of the dissertation committee to have also served on the student’s COS; however, this is not required.
PETITIONS AND AD HOC CONCENTRATIONS

The M.A. and Ph.D. in LAS and LAS dual degree programs offer such a high degree of flexibility that students seldom need to make changes in program requirements. The most common type of petition results from the fact that departments which participate in the LAS program are sometimes unable to offer a sufficient number of regular courses at the 500 level. In such cases, students may petition the LAS program for permission to substitute independent study or “problems” courses for some of the 12 hours required of regular coursework at the 500 level. Some students might also identify a course that does not typically contain at least 40% LAS-related content. Students may petition to include such a course in their program as long as they and the course instructor can demonstrate that the course (through readings, lectures, and research papers) will meet the 40% LAS content criteria. Should the student encounter either of the above situations, they should petition by completing either the Independent Study Authorization form or LAS Course Content form (see following section on Forms and Deadlines).

LAS students who have a strong interest in pursuing a concentration not listed in the program’s list of concentrations may submit a petition to undertake an “ad hoc concentration.” The ad hoc concentration is intended to allow students to develop a concentration that is otherwise not possible, as it draws on courses that are otherwise not housed in any existing concentration.

Such petitions will, by necessity, be subject to considerable scrutiny, in order to assure that the proposed course of study ensures adequate rigor and preparation at either the MA or PhD level. Petitions should be substantive and thorough, indicating: 1) proposed coursework to complete the concentration; 2) evidence of faculty support for mentorship and supervision in the area; and 3) a narrative and reading list indicating sufficient understanding of the proposed field to engage in independent construction of a course of work.

Petitions for ad hoc concentrations should be directed to the Associate Director for Academic Programs for preliminary review. Upon his/her approval, the petition will be forwarded to the Interdisciplinary Committee on Latin American Studies (ICLAS) for review. ICLAS makes the final determination about whether to approve or disapprove ad hoc concentration petitions. Note that ad hoc concentrations will not appear on a student’s official transcript. Petitions will be assessed according to the following criteria:

1. The petition indicates the availability of sufficient numbers of courses to fulfill concentration requirements (9-12 hours for MA, 15 hours for PhD minor field).
2. The proposed field represents appropriate content for a Latin American Studies degree and is demonstrably important and relevant to Latin American scholarship. That is, a substantial proportion of available coursework contains Latin American area material, and the area constitutes an important aspect of Latin American scholarship or practice.
3. The proposed boundaries of the field demonstrate sufficient breadth to be credible as a primary or secondary concentration at the MA or PhD level. For MA students, the concentration will allow the student to demonstrate sufficient mastery of the basic literature and methodologies in the field to inform professional practice or advanced study upon graduation. For PhD students, the field must provide sufficient research and teaching competence to be credible for academic employment in the field.
4. The proposed field provides for sufficient depth to demonstrate MA or PhD level competence (theoretical, methodological, empirical, and where appropriate, policy application).
5. The student has established sufficient faculty support to generate a Committee on Studies to a) guide in course selection and comprehensive exam preparation, and b) represent the area on the student’s thesis (where appropriate) or dissertation committee.
CONCENTRATION ADVISEMENT GUIDELINES

Below are the advisement guidelines for the concentrations offered through the LAS program. Most of the guidelines (except where clearly noted) have been constructed with MA students in mind. PhD students should consult with the Associate Director for Academic Programs and concentration faculty members to determine if the guidelines are appropriate for the PhD.

Students concentrate in two areas chosen from the list below. The combination of concentrations must ensure that the program is interdisciplinary. For example, students selecting a concentration in Anthropology with an emphasis in Ethnology may not also select Anthropology with an emphasis in Archaeology. Students are also required to have no more than one interdisciplinary concentration. For example, a student may not choose both Human Rights and Southwest Studies as concentrations.

The guidelines include the suggested courses for each concentration. If a student is interested in a course not listed below, he/she may seek permission from the LAS program to count the course towards either his/her concentration or an elective. The student will be required to consult with the instructor of the course and complete an LAS Course Content form, which will then be submitted to the program for review (see previous section on Petitions for more information).

Variations may occur from year to year in the availability of faculty members to support concentrations. Such changes in faculty availability are beyond the control of the LAS program. Thus, it may occasionally be impossible for students to obtain sufficient coursework and advisement in one or more concentrations listed below. Therefore students’ choices of concentrations require prior approval from the LAS program.

- Anthropology (requires the selection of one emphasis from Archaeology, Ethnology, or Evolutionary Anthropology)
- Art History (requires the selection of one emphasis from Pre-Columbian, Colonial, or Modern)
- Brazilian Studies (only available at the M.A. level)
- Built Environment (only available at the Ph.D. level)
- Communication
- Economics (for Ph.D. this is only available as a secondary concentration)
- Gender Studies (only available at the M.A. level)
- Geography and Environmental Studies
- History (for Ph.D. this is only available as a secondary concentration)
- Human Rights (only available at the M.A. level)
- Indigenous Studies (only available at the M.A. level)
- International Management (only available at the M.A. level)
- Political Science
- Public Health (only available as a concentration for M.P.H. dual-degree students)
- Southwest Studies (only available at the M.A. level)
- Spanish American Literature
- Spanish Linguistics
- Urbanism and Community Development (only available at the M.A. level)
ANTHROPOLOGY

Requirements
MALAS students who choose Anthropology as a concentration must also select one emphasis within Anthropology: Archaeology, Ethnology, or Human Evolutionary Ecology. Below are the courses that are offered most often for each emphasis. Students should consult with the Associate Director to determine if other courses are available for an emphasis in any given semester.

Archaeology:
- ANTH 524 South American Archaeology
- ANTH 570 Advanced Topics in Archaeology (if the course contains sufficient LAS content)
- ANTH 574 History and Theory of Archaeology
- ANTH 579 Current Debates in Archaeology

Note: In order to be familiar with the major theoretical approaches in the field, students must include at least one theory course within this emphasis. ANTH 574 or 579 are recommended. ANTH 574 restricts course admission and will require faculty approval.

Ethnology:
- ANTH 530 Topics in Ethnology (if the course contains sufficient LAS content)
- ANTH 532 Indigenous Peoples of South America
- ANTH 533 Ritual, Symbols and Behavior (if the course contains sufficient LAS content)
- ANTH 539 Human Rights in Anthropology
- ANTH 540.1 Peoples of Brazil
- ANTH 540.2 Colombia in War and Peace
- ANTH 540.3 Shamanism and the Politics of Cosmology
- ANTH 584 Peoples of Mexico
- ANTH 587 Peoples and Cultures of the Circum-Caribbean

Note: In order to be familiar with the major theoretical approaches in the field, students must take at least one theory course within this emphasis during their first year in the program. Students should select from ANTH 510 Topics in Linguistic Anthropology, ANTH 546 Theory in Ethnology I or ANTH 547 Theory in Ethnology II, in consultation with the Anthropology faculty who are likely to serve on their Committee on Studies.

Evolutionary Anthropology:
- ANTH 562 Human Life History
- ANTH 564 Human Behavioral Evolution

Museum Anthropology:
- ANTH 585 Seminar in Museum Methods
- ANTH 586 Practicum: Museum Methods

Students interested in the museum field may petition the LAS program to include courses in Museum Anthropology within the Archaeology, Ethnology, or Human Evolutionary Anthropology emphasis.

Faculty
- Les Field
- Frances Hayashida
- Suzanne Oakdale
- Loa Traxler
- Keith Prufer
- Catherine Rhodes
- Joshua Shapero
ART HISTORY AND VISUAL STUDIES

Requirements
MALAS students who choose Art History as a concentration must take at least two classes in one of the following areas: Pre-Columbian, Colonial, or Modern. The remaining classes should be distributed between the other two areas. Below are the courses that are offered most often for each emphasis. Students should consult with the Associate Director to determine if other courses are available for an emphasis in any given semester.

Note: All students with an Art History concentration must complete ARTH 500. If possible, the course should be taken during the student’s first Fall semester. All students with an Art History concentration are also required to participate in the Department of Art History’s Spring Symposium. Students should consult with the Department of Art History for more information on the symposium and their participation.

Pre-Columbian
- ARTH 500 Philosophy and Methods of Art History
- ARTH 511 Pre-Columbian Art: Mesoamerica
- ARTH 512 Pre-Columbian Art: South America
- ARTH 529 Topics in Art History (if the course contains sufficient LAS content)
- ARTH 513 Pre-Columbian Art of Central America, Northern Andes and the Caribbean
- ARTH 560 Seminar in Pre-Columbian Art
- ARTH 585 Seminar in Museum Methods

Colonial
- ARTH 500 Philosophy and Methods of Art History
- ARTH 529 Topics in Art History (if the course contains sufficient LAS content)
- ARTH 549 Art of Spain
- ARTH 550 Spanish Colonial Art
- ARTH 580 Seminar in Spanish Colonial Art
- ARTH 585 Seminar in Museum Methods

Modern
- ARTH 500 Philosophy and Methods of Art History
- ARTH 529 Topics in Art History (if the course contains sufficient LAS content)
- ARTH 582 Seminar in 20th-Century Art (if the course contains sufficient LAS content)
- ARTH 583 Seminar in Modern/Contemporary Latin American Art History
- ARTH 585 Seminar in Museum Methods
- ARTH 588 The Arts of Mexico, 1810-1945
- ARTH 589 The Arts of Mexico, 1945-1990
- ARTH 590 Muralism in the Americas, 1920-1995
- ARTH 593 The Art of Latin America, 1820-1945
- ARTH 594 The Art of Latin America, 1945-1990

Faculty
- Kency Cornejo
- Ray Hernández-Durán
- Margaret Jackson
BRAZILIAN STUDIES

Core Content and Guidelines
The Brazilian Studies concentration is designed for MALAS students who possess a reading and spoken knowledge of Portuguese and are interested in developing their knowledge of Brazil through a combined humanities/social science curriculum. Each student develops a particular combination of humanities and social science approaches that are most pertinent to their specific interests. Course work and preparation of the exam reading list, developed in conversation with the Committee on Studies provide a broad understanding of Brazilian historical, political, social, and cultural environment, while addressing the student’s particular interests.

In the concentration, the student (a) builds core knowledge about Brazil, (b) locates contemporary issues within their historical, social, political, cultural and economic contexts, (c) interprets cultural production as a dialogue with its historical, social, political and economic context, (d) and considers the role of Brazil within both Latin America and global systems, both historically and in terms of present and potential future roles the country may carry out.

Courses
MALAS Students who pursue a concentration in Brazilian Studies are required to take at least one advanced content course taught in Portuguese (see “Content Courses in Portuguese” below). The Associate Director must approve courses not included on this list that fulfill this requirement. The list below reflects the Latin American Studies Program’s current Brazilian Studies offerings. As with any plan of study, the Brazilian Studies Concentration is subject to approval by the Associate Director, who will determine the suitability of individual courses taken for the Concentration.

Course Frequency Key
- A = offered every semester
- B = offered one semester every year
- C = offered every other year
- D = offered when student interest and faculty availability allow

Content Courses Taught in Portuguese

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<tr>
<th>Course Code</th>
<th>Course Title</th>
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</thead>
<tbody>
<tr>
<td>PORT 461</td>
<td>Topics in Brazilian Literature (B)</td>
</tr>
<tr>
<td>PORT 514</td>
<td>Topics in Luso-Brazilian Literature and Culture (D)</td>
</tr>
<tr>
<td>PORT 516</td>
<td>Brazilian Cinema (C)</td>
</tr>
<tr>
<td>PORT 517</td>
<td>Popular Brazilian Music (C)</td>
</tr>
<tr>
<td>PORT 521</td>
<td>Brazilian Theater (D)</td>
</tr>
<tr>
<td>PORT 557</td>
<td>Encounters with the New World I (B)</td>
</tr>
<tr>
<td>PORT 558</td>
<td>Encounters with the New World II (B)</td>
</tr>
<tr>
<td>PORT 570</td>
<td>Seminar in Luso-Brazilian Literature and Culture (D)</td>
</tr>
</tbody>
</table>

Content Courses Taught in English

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANTH 540</td>
<td>Peoples of Brazil (C)</td>
</tr>
<tr>
<td>GEOG 515</td>
<td>Cultural and Political Ecology of Afro-Brazil (Duvall) (B)</td>
</tr>
<tr>
<td>HIST 500</td>
<td>Comparative Slavery (Bieber) (D)</td>
</tr>
<tr>
<td>HIST 576</td>
<td>Brazil in the Colonial Period, 1500–1822 (Bieber)</td>
</tr>
<tr>
<td>HIST 577</td>
<td>Modern Brazil, 1822–Present (Bieber)</td>
</tr>
<tr>
<td>HIST 688</td>
<td>Seminar and Studies in Brazilian History (Bieber)</td>
</tr>
</tbody>
</table>
Courses with less than 40% Brazilian Content
(This list is subject to change and represents courses offered recently that have included Brazilian content. Students must consult the instructor and complete an LAS Course Content Form, which will be submitted to the Associate Director for review. The course must demonstrate sufficient LAS and Brazilian Studies content. Students must write a research paper focused on a Brazilian issue or experience.)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Instructor(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANTH 532</td>
<td>Indigenous Peoples of South America (Oakdale) (C)</td>
<td></td>
</tr>
<tr>
<td>ANTH 540</td>
<td>Topics in Cultural Anthropology (Oakdale) (C)</td>
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<tr>
<td>ANTH 540</td>
<td>Shamanism and the Politics of Cosmology (D)</td>
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<tr>
<td>GEOG 516</td>
<td>Globalization (Carr) (B)</td>
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<tr>
<td>GEOG 564</td>
<td>Food and Natural Resources (Duvall) (B)</td>
<td></td>
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<tr>
<td>HIST 656</td>
<td>Religions in Latin America (Hutchison) (D)</td>
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<tr>
<td>HIST 687</td>
<td>Seminar in Recent Latin American History (Bieber) (D)</td>
<td></td>
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<tr>
<td>HIST 689</td>
<td>Interdisciplinary Seminar on Problems of Modernization in Latin America (D)</td>
<td></td>
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<tr>
<td>HIST 690</td>
<td>Seminar in Latin American Studies (D)</td>
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<tr>
<td>HIST 692</td>
<td>Seminar in the History of Women and Gender (D)</td>
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<tr>
<td>SPAN 639</td>
<td>Human Rights in Latin American Cinema</td>
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</tr>
<tr>
<td>SPAN 639</td>
<td>Human Rights in Latin American Literature and Cultural Production</td>
<td></td>
</tr>
</tbody>
</table>

Faculty
- Judy Bieber (History)
- Paulo Dutra (Spanish & Portuguese)
- Chris Duvall (Geography)
- Mala Htun (Political Science)
- Kathryn McKnight (Spanish & Portuguese)
- Suzanne Oakdale (Anthropology)
COMMUNICATION

Requirements
Below are the courses that are offered most often for this concentration. Students should consult with the Associate Director to determine if other courses are available for the concentration in any given semester.

All students in this concentration are required to take one theory course, either CJ 506, 566, or 602; only one of these courses may count toward the concentration.

Theory Courses--select one of the following:
- CJ 506  Critical and Cultural Studies
- CJ 566  Media Theories
- CJ 602  Theorizing Communication & Culture

Latin American Content Courses--select one of the following:
- CJ 514*  Seminar: Intercultural Communication
- CJ 517*  Culture, Identities, and Subjectivities
- CJ 518*  Culture, Places, and Spaces
- CJ 519*  Topics in Intercultural Communication
- CJ 550*  Health Communication
- CJ 552*  Topics in Health Communication
- CJ 533*  Health Communication Campaigns
- CJ 555*  Culture, Disparities, and Health Communication
- CJ 568*  Political Economy of Media
- CJ 569*  Media, Culture, and Society
- CJ 604*  Survey of Qualitative Methods

*These courses will require the student to consult with the instructor of the course and complete an LAS Course Content form, which will then be submitted to the Associate Director for review. Substitutions for any of the above courses will be considered on a case-by-case basis.

Faculty
- Shinsuke Eguchi
- Michael Lechuga
- Susana Martínez Guillem
- Ilia Rodríguez
- Myra Washington
- David Weiss
- Judith White
ECONOMICS

Requirements
The prerequisites for enrolling in any economics courses (whether required or elective) are Introductory Microeconomics and Introductory Macroeconomics. Some of the concentration courses also require intermediate macroeconomics or statistics and econometrics. Students pursuing the concentration in Economics will need to demonstrate that they have taken these courses (at UNM or another institution).

Below are the courses that are offered most often for this concentration. Students should consult with the Associate Director to determine if other courses are available for the concentration in any given semester.

NOTE: All students in this concentration are required to take both ECON 421 and 423. These two courses are offered once each over a 4-semester period, so most students will have one opportunity to take each course over their two-year degree program.

- ECON 320* Labor Economics
- ECON 331* Economics of Poverty and Discrimination
- ECON 335* Health Economics
- ECON 343* Natural Resource Economics
- ECON 410* Topics in Health Economics
- ECON 421 Latin American Economics
- ECON 423 Topics in Latin American Development
- ECON 424* International Trade
- ECON 427* Topics in Labor Economics
- ECON 429* International Finance
- ECON 442* Topics in Environmental and Natural Resource Economics
- ECON 503* Economic Theory
- ECON 520* Labor Economics
- ECON 521* Comparative Labor Problems
- ECON 542* Environmental and Natural Resource Economics Survey
- ECON 584* Interdisciplinary Seminar on Problems of Modernization in Latin America

* These courses will require the student to consult with the instructor of the course and complete an LAS Course Content Form, which will then be submitted to the Associate Director for review. 300- and 400-level courses may require the submission of a “Green Card” to ensure graduate credit will be received.

Faculty
- Matías Fontenla
GENDER STUDIES

Requirements
Below are the courses that are offered most often for this concentration. Students should consult with the Associate Director to determine if other courses are available for the concentration in any given semester.

Note: All students in this concentration must complete either SOC 509 or CRP 528 and one of the following: HIST 651, 652, 686, or 687.

- ANTH 530*  Topics in Ethnology
- CRP 528  Gender and Economic Development
- HIST 500*  Studies in History
- HIST 652  Women in Modern Latin America
- HIST 686  Seminar in Early Latin America
- HIST 687  Seminar in Recent Latin American History
- HIST 692  Seminar in the History of Women and Gender
- SOC 509  Gender and International Development
- SPAN 439*  Topics in Spanish American Culture and Literature
- SPAN 639*  Seminar in Spanish American Literature
- SPAN 683  Topics in Race, Ethnicity, Class, and Gender

* These courses will require the student to consult with the instructor of the course and complete an LAS Course Content form, which will then be submitted to the LAS Program for review. The course must demonstrate not only sufficient LAS content but also Gender Studies content.

Faculty
- Judy Bieber (History)
- Kimberly Gauderman (History)
- Ray Hernández-Durán (Art History)
- Mala Htun (Political Science)
- Elizabeth Hutchison (History)
- Claudia Isaac (Community and Regional Planning)
- Kimberle López (Spanish)
- Kathryn McKnight (Spanish)
GEOGRAPHY AND ENVIRONMENTAL STUDIES

Requirements
Below are the courses that are offered most often for this concentration. Students should consult with the Associate Director to determine if other courses are available for the concentration in any given semester.

Note: All students in this concentration must complete GEOG 501, one course in the Geospatial Methods group, one course in the Environmental Studies group, and one additional elective, which can include GEOG 502, any course in the Geospatial Methods group, the Environmental Studies group; or other approved courses offered within Geography and Environmental Studies or other related departments.

Theory and Method:
- GEOG 501 Geographic History and Methods
- GEOG 502 Approaches to Geographic Research

Geospatial Methods:
- GEOG 481 Map Design and Geovisualization
- GEOG 499 Topics in GIS
- GEOG 525 Seminar in Geographic Information Science
- GEOG 580 Quantitative Methods in Geography
- GEOG 581 Fundamentals of GIS
- GEOG 583 Remote Sensing Fundamentals
- GEOG 584 Applications of Remote Sensing
- GEOG 585 Internet Mapping
- GEOG 586 Applications of GIS
- GEOG 587 Spatial Analysis and Modeling
- GEOG 588 GIS Concepts and Techniques

Environmental Studies:
- GEOG 446 Exploring Oaxaca Through Food & Craft
- GEOG 514 Natural Resources Management Seminar
- GEOG 515 Geographies of Power
- GEOG 516 Globalization and Development
- GEOG 517 Law and Geography
- GEOG 561 Environmental Management
- GEOG 562 Water Resources Management
- GEOG 564 Food and Natural Resources
- GEOG 567 Governing the Global Environment
- GEOG 569 Environments and Peoples in Latin America
- GEOG 591 Independent Research

Faculty
- Ronda Brulotte
- Chris Duvall
- Maria Lane
- Benjamin Warner
HISTORY

Requirements
Below are the courses that are offered most often for this concentration. Students should consult with the Associate Director to determine if other courses are available for an emphasis in any given semester.

- HIST 500* Studies in History
- HIST 518 Spain and Portugal to 1700
- HIST 571 From Aztec to Spanish Domination
- HIST 573 The Mexican Revolution
- HIST 574 Southern South America
- HIST 576 Brazil in the Colonial Period
- HIST 643 Hispanic Frontiers in North America
- HIST 644 US-Mexico Borderlands
- HIST 648 Society and Development in Latin America
- HIST 649 Inter-American Relations
- HIST 652 Women in Modern Latin America
- HIST 653 Indigenous Peoples of Latin America
- HIST 654 Slavery and Race Relations
- HIST 685 Seminar in Borderlands History
- HIST 686 Seminar in Early Latin America
- HIST 687 Seminar in Recent Latin American History
- HIST 688 Seminar and Studies in Brazilian History
- HIST 689 Interdisciplinary Seminar on Problems of Modernization in Latin America
- HIST 690 Seminar in Latin American Studies
- HIST 692 Seminar in the History of Women and Gender

Exam Goals
MA/LAS exams will be essentially committee-based, since these students take relatively few courses in the Latin American field. They should, however, demonstrate a grasp of materials sufficient for doing comparative teaching or research in the Latin American field.

Exam Preparation

A. Field Areas--select from the list below:
- Early Latin America
- Women/Gender/Family
- Economic
- Religion
- Pre-Iberian
- Frontiers/Borderlands
- Slavery
- Race/Ethnicity
- Institutional/Political
- Environmental Modern Latin America
- Politics/Nation Building
- Women/Gender/Family
- Economic
- Revolution/Social Movements
- Race/Ethnicity
Military/Politics
US-LA Relations
Environmental
Urban/Labor
Religion/Church
Frontiers/Borderlands

B. Selection of Field Areas:

MA/LAS students will be examined in either Early or Modern Latin American History, and should select three Field Areas within the time period selected.

C. Field Area Bibliographies:

Students should contact and work together with committee members to develop Field Area Bibliographies appropriate to each Field Area selected.

Bibliographies for master’s students will consist of approximately twelve monographs that faculty consider essential for each topic, but MA/LAS students should consult with committee members to determine what is appropriate.

With support from the Chair of the Committee on Studies, students will also be permitted to design new Field Areas not contemplated in the above list.

D. Exam Format:

The Latin American History MALAS exam is made up of three sections corresponding to the selected Field Areas, each of which contains several questions. Students will answer one question from each section, writing a total of three essays in four hours.

Faculty
- Judy Bieber
- Manuel Garcia y Griego
- Kimberly Gauderman
- Luis Alberto Herrán Ávila
- Elizabeth Hutchison
- Samuel Truett
HUMAN RIGHTS

The human rights area of concentration within the LAS program is designed to provide students with interdisciplinary perspective on the formation, codification, implementation, and violation of human rights norms affecting Latin American peoples. This area of concentration is not designed to provide students with a professional credential to become human rights practitioners; however, in combination with practical experience in appropriate organizations or agencies, it can provide sufficient background for graduates to develop the skills necessary for effective human rights advocacy related to Latin America.

We recognize that each student will develop a specific program of study in Human Rights emphasizing the area(s) that are most pertinent to the student’s specific interests, issues and applications of questions of Human Rights. Course work and preparation of exam reading lists will provide a strong general understanding of human rights questions while at the same time reflecting issues relevant to the specific areas of interest of the student.

Courses

Students with a concentration in Human Rights are expected to complete 9-12 credit hour chosen from among the following courses. Students should select at least one 3-credit course each from Group 1 and Group 2 below. The list below reflects the Latin American Studies Program’s current Human Rights offerings. As with any plan of study, the Human Rights Concentration is subject to approval by the Associate Director, who will determine the suitability of individual courses taken for the concentration.

Course Frequency Key
A = offered every semester
B = offered one semester every year
C = offered every other year
D = offered when student interest and faculty availability allow

Group 1: International Human Rights Norms:
Students must write a research paper focused on a Latin American issue or experience.

- LAW 505 International Law (B)
- LAW 541 Human Rights Law I (D)
- LAW 548 Refugee and Asylum Law (D)
- LAW 626 International Criminal Law (D)
- LAW XXX* Indigenous People and International Law (C)
- LAW XXX* Interrogation and the Global War on Terrorism (D)
- POLS 521 Human Rights in Latin America (D)
- LTAM 500 Introduction to Human Rights: Latin American Focus (D)

Group 2: The Culture and Politics of Human Rights in Latin America:

- ANTH 530 Colombia Indígena (D)
- ANTH 530 Colombia in War and Peace (D)
- ANTH 539 Human Rights in Anthropology (D)
- HIST 574 Southern South America (D)
- HIST 648 Society and Development in Latin America (D)
- HIST 652 Women in Modern Latin America (D)
- HIST 653 Indigenous Peoples of Latin America (D)
- HIST 690† Seminar in Latin American Studies
- HIST 692 Seminar in the History of Women and Gender (D)
- LAW 628* Law of Indigenous People (D)
- LAW 667* Immigration Law (B)
- POLS 521 Gender Politics: Economics, Family, and War (D)
- POLS 521 Politics and Critical Theory: Class, Races, Gender, and Sexuality (D)
- POLS 521 Central American Politics (D)
- SPAN 536 Colonial Literature (C)***
- PORT 570/SPAN 639 Citizenship and Crisis in Contemporary Latin American Literature and Film (D)***
- SPAN 639 Migración frontera norte: violencia y literatura en la frontera norte (D)***
- SPAN 639 Literatura fronteriza: Letras en rojo y negro (D)***
- SPAN 639 Latin America through Documentary (D)***

* These courses will require the student to consult with the instructor of the course and complete an LAS Course Content Form, which will then be submitted to the Associate Director for review. The course must demonstrate not only sufficient LAS content but also Human Rights content. Students must write a research paper focused on a Latin American issue or experience.

** Other courses may be considered for the Human Rights concentration if they demonstrate sufficient content related to Human Rights in Latin America. Students should consult with the Associate Director who will make the final determination.

*** Graduate level classes in SPAN or PORT are generally taught in Spanish or Portuguese

† These HIST 690 courses may also be listed under HIST 687; students should consult with the instructor or the Associate Director regarding whether a HIST 687 course will count for the concentration.

Faculty
- Judy Bieber (History)
- Melissa Binder (Economics)
- Kency Cornejo (Art History)
- Les Field (Anthropology)
- Kimberly Gauderman (History)
- Mala Htun (Political Science)
- Elizabeth Hutchison (History)
- Miguel López (Spanish & Portuguese)
- Kathryn McKnight (Spanish & Portuguese)
- Jennifer Moore (Law)
- Kathy Powers (Political Science)
- Elizabeth Rapaport (Law)
- William Stanley (Political Science)
- Myra Washington (Communication)
- Christine Zuni Cruz (Law)
INDIGENOUS STUDIES

Below are the courses that are offered most often for this concentration. Students should consult with the Associate Director to determine if other courses are available for the concentration in any given semester.

- AMST 520 Land and Indigenous Politics in the Americas
- ANTH 524 South American Archaeology
- ANTH 530 Colombia Indigena
- ANTH 530 Indigeneity
- ANTH 532 Indigenous Peoples of South America
- ANTH 540 Indigenous Mexico
- ANTH 540 Shamanism and the Politics of Cosmology
- ANTH 540 Latin American Culture and Society: Brazil
- ANTH 570 Ancient New Mexico
- ANTH 570 Conservation and Indigenous People
- ANTH 570 Historical Archaeology of the Spanish Borderlands
- ANTH 570 Mesoamerican Prehistory
- ARTH 511 Pre-Columbian Art: Mesoamerica
- ARTH 512 Art of Ancient Andes
- ARTH 513 Art of Central America, Northern Andes and the Caribbean
- ARTH 529 Decoloniality, Indigeneity, and Art in Latin America
- ARTH 560 History of Pre-Columbian Art
- CRP 570 Indigenous Space, Place, and Mapping
- HIST 500 Human Rights in 20th Century Latin America
- HIST 500 Inca Empire to Spanish Colony
- HIST 653 Indigenous Identities in Latin America
- LAW 593 Indigenous People: International Law
- LAW 628 Law of Indigenous People
- MUS 522 Indigenous World Music
- SPAN 683 Topics in Race, Ethnicity, Class, and Gender
- SPAN 536 Colonial Literature
- SPAN 630 Seminar in Spanish American Literature (depending on specific topic)

Faculty
- Melissa Axelrod (Linguistics)
- Judy Bieber (History)
- Ronda Brulotte (Geography and Environmental Studies)
- Kency Cornejo (Art History)
- Les Field (Anthropology)
- Kimberly Gauderman (History)
- Alyosha Goldstein (American Studies)
- Laura Harjo (Community & Regional Planning)
- Frances Hayashida (Anthropology)
- Margaret Jackson (Art History)
- Ted Jojola (Community & Regional Planning)
- Kimberle Lopez (Spanish & Portuguese)
- Kathryn McKnight (Spanish & Portuguese)
- Suzanne Oakdale (Anthropology)
- Loa Traxler (Anthropology)
- Angélica Serna Jerí (LAS/Spanish & Portuguese)
- Samuel Truett (History)
- Rosa Vallejos Yopán (Linguistics)
- Christine Zuni-Cruz (Law)
INTERNATIONAL MANAGEMENT

Requirements
Below are the courses that are offered most often for this concentration. Students should consult with the Associate Director to determine if other courses are available for the concentration in any given semester.

Note: All students with an International Management concentration must complete MGMT 524 & 595.

- MGMT 524 Seminar on Mexican Economy & Markets
- MGMT 527* IM Experiential Learning
- MGMT 560* Seminar in Cross-Cultural Organizational Behavior
- MGMT 594* Special Topics in Management
- MGMT 595 Management in Latin America
- MGMT 596* International Entrepreneurship
- MGMT 597* International Strategy

*These courses will require the student to consult with the instructor of the course and complete an LAS Course Content form, which will then be submitted to the Associate Director for review.

Faculty
- Raul de Gouvea
- Manuel Montoya
- Doug Thomas
POLITICAL SCIENCE

Requirements
Below are the courses that are offered most often for this concentration. Students should consult with the Associate Director to determine if other courses are available for the concentration in any given semester.

Note: All students with a Political Science concentration are advised to consider the following courses as a minimum program of studies: POLS 525 and either 520 or 540.

- **POLS 511** The Politics of US Immigration
- **POLS 512** Topics in Government and Politics
- **POLS 520** Pro-Seminar in Comparative Politics
- **POLS 521** Research Seminar in Comparative Politics
- **POLS 525** Pro-Seminar in Latin American Politics
- **POLS 540** Pro-Seminar in International Politics
- **POLS 541** Research Seminar in International Relations

*These courses will require the student to consult with the instructor of the course and complete an LAS Course Content form, which will then be submitted to the Associate Director for review.

Faculty
- Sergio Ascencio-Bonfil
- Mala Htun
- Jami Nelson-Nuñez
- Mark Peceny
- William Stanley
PUBLIC HEALTH

Requirements
Below are the courses that are offered most often for this concentration. Students should consult with the Associate Director to determine if other courses are available for the concentration in any given semester.

- PH 502 Epidemiological Methods I
- PH 505 Social and Cultural Theories and Models: Community Interventions
- PH 508 Theory and Practice
- PH 533 Public Health Research Methods
- PH 554 Health Policy, Politics, and Social Equity
- PH 556 Community Participatory-Based Research
- PH 565 Public Health: Law Policy and Ethics
- PH 579 New Mexico Border Health: US-Mexico Border Migration and Latino Health
- PH 583 Advanced Topics in Health Sector and Globalization
- PH 587 International and US Health Policy Reform
- ANTH 620 Topics in Interdisciplinary Biological and Biomedical Sciences
- CJ 553 Health Communication Campaigns
- CJ 555 Culture, Disparities, and Health Communication
- ECON 564 Seminar in Health Economics
- HIST 610 History of Diet and Health
- SOC 540 Medical Sociology and Health Policy
- WMST 415 The History of Reproduction

Students must focus on Latin American topics through assignments and independent research to reach the required 40% Latin American course content. Students will be required to consult with the instructor of the course and complete an LAS Course Content form, to be submitted to the Associate Director for review.

Faculty
- Lisa Cacari-Stone
- Laura L. Nervi
- Veronica Plaza
- Francisco Soto Mas
- Kristine Tollestrup
- Nina Wallerstein
Southwest Studies

Requirements
This concentration involves course work that is pertinent to the study of Latin America. However, because the courses included in the concentration do not necessarily contain 40% content that is directly related to the foreign area study of Latin America, there are certain restrictions in place to insure that a graduate student’s program of study in Latin American Studies is still significantly related to Latin America.

Students may take no more than 12 credit hours of Southwest Studies courses in pursuit of their graduate degree. Thus, students may choose to either pursue the Southwest Studies concentration and allocate their 12 credit hours towards the concentration or pursue two other concentrations and take up to 12 credit hours of Southwest Studies-related courses as electives. Students cannot pursue the Southwest Studies concentration and take additional Southwest Studies courses as electives.

Because courses offered with the Southwest Studies concentration are not required to have 40% Latin American content, these courses cannot be automatically transferred to other concentrations. (For example, if a student takes HIST 684, Seminar and Studies in Chicana/o History, as part of the Southwest Studies concentration and then decides to change her/his concentration to History, this course cannot be used to fulfill the requirements of the History concentration.) A course approved for the Southwest Studies concentration, however, can be transferred to other concentrations if the course has 40% Latin American content. Such a course would be either (1) an already approved LAS course in another concentration or (2) approved once it is demonstrated to have 40% LAS content through the normal petition process.

Below are the courses that are offered most often for this concentration. Students should consult with the Associate Director to determine if other courses are available for the concentration in any given semester.

- AMST 558  Topics in Latino/a Studies
- AMST 560  Topics in Southwest Studies
- AMST 563  Chicano/Latino Film
- AMST 565  Politics of Cultural Identity in the Southwest
- ANTH 421  Historical Archaeology of the Spanish Borderlands
- ANTH 521  Southwest Archaeology
- ANTH 535  Spanish-Speaking Peoples of the Southwest
- ANTH 537  Seminar: Southwestern Ethnology
- ANTH 540  Complicated Borders
- ANTH 576  Seminar: Southwestern Archaeology
- CRP 531  Foundations of Community Development
- CRP 569  Rural Community Development
- CRP 586  Planning Issues in Chicano Communities
- ENGL 565  Chicana/o Literature
- ENGL 574  Contemporary Southwestern Literature
- HIST 563  Early History of Mexican-Americans
- HIST 564  Contemporary Chicana/o History
- HIST 643  Hispanic Frontiers in North America
- HIST 644  US-Mexico Borderlands
- HIST 666  US Immigration Sociopolitics and Policy Since 1820
- HIST 684  Seminar and Studies in Chicana/o History
- HIST 685  Seminar in Borderlands History
- LAW XXX  Latinas/os and the Law
- LING 532  Spanish-English Bilingualism
- LLSS 446  Hispanic Folklore for the Classroom
- LLSS 566  Issues in Hispanic Education
- LLSS 583  Education Across Cultures in the Southwest
- PH 579  New Mexico Border Health
- POLS 512  Hispanics in US Politics
- RELG 483  New Mexico Hispanic Ritual
- SOC 520  Racial and Ethnic Relations
- SOC 528  Sociology of Mexican Americans
- SPAN 479  Topics in Southwest Folklore/Literature
- SPAN 546  Seminar in Hispanic Sociolinguistics
- SPAN 547  Seminar in Southwest Spanish
- SPAN 578  Topics in Southwest Hispanic Literature
- SPAN 579  Topics in Southwest Culture & Folklore

Faculty
- Jesse Alemán (English)
- Patricia Crown (Anthropology)
- Patricia Covarrubias (Chicana and Chicano Studies)
- Manuel García y Griego (History)
- Phillip (Felipe) Gonzales (Sociology)
- Patricia Rosas Lopátegui (Chicana and Chicano Studies)
- Nancy López (Sociology)
- Margaret Montoya (Law)
- Anna Nogar (Spanish & Portuguese)
- Barbara Reyes (History)
- Levi Romero (Chicana and Chicano Studies)
- Gabriel Sanchez (Political Science)
- Naomi Shin (Spanish & Portuguese)
- Samuel Truett (History)
- Francisco Uviña (Architecture)
- Santiago Vaquera-Vásquez (Spanish & Portuguese)
- Melina Vizcaíno-Alemán (English)
- Damián Vergara Wilson (Spanish & Portuguese)
SPANISH AMERICAN LITERATURE

Requirements
Below are the courses that are offered for this concentration. Students should consult with the Associate Director to determine if other courses are available for the concentration in any given semester.

Note: The following courses are recommended for students with little to no previous background in the field: SPAN 431 and/or 432. All students with a Spanish American Literature concentration must include SPAN 502. Students are encouraged to take this course during their first Fall semester.

- SPAN 430 Spanish American Short Story
- SPAN 431 Spanish American Literature Survey I
- SPAN 432 Spanish American Literature Survey II
- SPAN 433 Modern Spanish American Poetry
- SPAN 435 Modern Spanish American Fiction
- SPAN 438 Mexican Literature
- SPAN 439 Topics in Spanish American Culture and Literature
- SPAN 481 El Arte de la Escritura (depending on the topic)
- SPAN 482 Topics in Cultural Geographies in the Spanish-Speaking World (depending on the topic)
- SPAN 502 Proseminar: Research and Critical Methodology
- SPAN 504 Seminar in Ibero-American Studies
- SPAN 531 The Modernist Movement in Spanish American Poetry
- SPAN 532 Seminar in 20th Century Spanish American Fiction
- SPAN 536 Colonial Literature
- SPAN 601 Literary Theory
- SPAN 639 Seminar in Spanish American Literature
- SPAN 681 El Arte de la Escritura (depending on the topic)
- SPAN 682 Topics in Cultural Geographies in the Spanish-Speaking World (depending on the topic)
- SPAN 683 Topics in Race, Ethnicity, Class, and Gender (depending on the topic)

Faculty
- Kimberle López
- Miguel López
- Kathryn McKnight
- Anna Nogar
- Eleuterio Santiago-Díaz
- Santiago Vaquera-Vásquez
SPANISH LINGUISTICS

Requirements
Below are the courses that are offered most often for this concentration. Students should consult with the Associate Director to determine if other courses are available for the concentration in any given semester.

Note: The following courses are recommended for students with little to no previous background in the field: SPAN 350 and 352. SPAN 351, or its equivalent, is a prerequisite for all the following courses. SPAN 350 and 352 are available for graduate credit. The content of SPAN 351 is available to graduate students; however, the student must consult with a faculty member and register under a separate course number to ensure they receive graduate credit.

- SPAN 541 Recent Research on the Teaching of Spanish
- SPAN 542 History of the Spanish Language
- SPAN 543 Spanish Syntax
- SPAN 545 The Sound Patterns of Spanish
- SPAN 546 Seminar in Hispanic Sociolinguistics
- SPAN 547 Seminar in Southwest Spanish
- SPAN 549 Seminar in the Language of Spain or Spanish America
- SPAN 549 Seminar on Spanish as a Heritage Language

Faculty
- Richard File-Muriel
- Catherine Rhodes
- Eva Rodríguez González
- Naomi Shin
- Rosa Vallejos Yopán
- Damián Vergara Wilson
URBANISM AND COMMUNITY DEVELOPMENT

Requirements
While many of the allowable courses cover Latin American case studies and approaches among others, students will create much of the LAS content in these courses through independent projects under faculty guidance. Thus, students are advised to select their second concentration and electives carefully to develop a strong Latin American context for their study of place-making. These other disciplinary studies help them to contextualize and apply the methods they develop in the Urbanism and Community Development concentration.

Students are highly encouraged to incorporate faculty-guided field experience into their program.

Note: All students with an Urbanism and Community Development concentration must complete one theory course. These courses may contain LAS content, but their primary purpose is to provide a strong foundation for a full comprehension of the theoretical issues in other Latin America planning content courses. Students are encouraged to take the chosen theory course as early in their graduate program as possible. Relevant theory courses include:

- CRP 500 Planning Theory and Process
- CRP 531 Foundations of Community Development
- CRP 567 Regional Planning Process and Theory
- CRP 576 Human Settlements

Below are the courses that are offered most often for this concentration. Students should consult with the Associate Director to determine if other courses are available for the concentration in any given semester.

Group 1 courses (below) include a percentage of Latin American content, though students will generally need to focus their class projects on Latin American cases in order to guarantee the 40% minimum Latin American content required by MALAS.

- ARCH 662 Sem: Preservation and Technology and Adaption
- CRP 578 Latin American Development Planning
- CRP 586 Planning Issues in Chicano Communities
- LA 512 Latin American Landscape Architecture

Group 2 courses (below) provide students with disciplinary tools and models which they apply to Latin American contexts in their individual research projects. In these classes students are required to both focus their individual research on a Latin American context and work with the instructor to guarantee the 40% Latin American content. Students will need to fill out Latin American Content forms for these courses.

- ARCH 544 Politics, Culture, and Architecture
- ARCH 551 Research Methodology (When taught by appropriate faculty member)
- CRP 503 Community-Based Practice
- CRP 513 Qualitative Research Methods
- CRP 515 Natural Resources Field Methods
- CPR 527 Watershed Management
- CRP 531 Foundations of Community Development
- CRP 534 Indigenous Planning
- CRP 535 Community Economics
- CRP 537 Urban Systems
- CRP 569 Rural Community Development
- CRP 570  Modeling the Environment
- CRP 574  Cultural Aspects of Community Development
- CRP 587  Political Economy of Urban Development

Faculty
- Moises Gonzales (CRP)
- Laura Harjo (CRP)
- Claudia Isaac (CRP)
- Ted Jojola (CRP)
- Baker Morrow (Landscape Architecture)
- Michaele Pride (Architecture)
- Jennifer Tucker (CRP)
- Francisco Uviña (Architecture)
DUAL DEGREE ADVISEMENT GUIDELINES

Dual degree students should maintain regular contact with a designated advisor in the other graduate program to ensure that they stay informed about changes in degree requirements. The following guidelines were agreed upon between LAS and the second program; however, programs frequently change course requirements and/or course numbers without necessarily informing the LAS program. Students will need to complete departmental and university forms for both programs to ensure timely completion of the dual degree.
MALAS/JD

The Law component requires a total of 80 credit hours of Law course work, which must include 9 hours of International Law, plus an additional 3-hour elective course that bridges Law and Latin American Studies. Students should consult with the Associate Director to determine which courses are appropriate for the bridge component.

A total of 107 credit hours are required for the dual degree MALAS/JD:

- 80 hours of Law courses
- 24 hours of LAS courses (6 of which are also credited towards the JD)
- 3 hours of a bridge course

Please note that the JD requires a total of 86 credit hours. As such, the School of Law will cross-count 6 credit hours of LAS courses towards the JD. These courses should be taken while the student is in residence at the Law School. Students should contact the School of Law to notify them of the 6 credit hours they intend to cross-count at the time of registration for those courses.

First Year Requirements Include:
- Comparative and Historical Legal Perspectives
- Introduction to Constitutional Law
- Contracts I
- Criminal Law I
- Practicum
- Property I
- Torts
- Civil Procedure I
- Elements of Legal Argumentation I
- Elements of Legal Argumentation II

Additional Requirements Include:
- Constitutional Rights
- Ethics
- Advanced Writing Requirement
- Clinic

Additional hours for the Law component are comprised of electives. The LAS component requires 24 credit hours. Students must complete at least 9 hours in each of two areas of concentration. The remaining 6 credit hours are devoted to LTAM 510 (Pro-Seminar) and an elective. Students must also complete the language requirement, choosing from Spanish 307 or above; Portuguese 276 or above; or a course in one of Latin America’s indigenous languages.
MALAS/MBA

The MBA Core Courses and the LAS required courses must be completed for this program. The dual degree can be completed in a minimum of 61 credit hours with a maximum of 12 shared credits.

MBA Core Courses Include:

- MGMT 600 Perspectives on Management and Careers
- MGMT 501 Data Driven Decision Making
- MGMT 502 Financial Accounting & Analysis
- MGMT 504 Managerial Economics
- MGMT 506 Managing People in Organizations
- MGMT 508 Business and Society
- MGMT 511 Technology, Commercialization, & Global Environment
- MGMT 520 Operations Design and Decision Making
- MGMT 522 Marketing Management
- MGMT 526 Financial Decision Making
- MGMT 598 The Strategic Management Process

Additional hours for the Business component are comprised of electives. The LAS component requires 24 credit hours. Students must complete at least 9 hours in each of two areas of concentration. The remaining 6 credit hours are devoted to LTAM 510 (Pro-Seminar) and an elective. Students must also complete the language requirement, choosing from Spanish 307 or above; Portuguese 276 or above; or a course in one of Latin America’s indigenous languages.
MALAS/CRP

The program requires 54 credit hours including as follows:

**CRP Coursework Includes (16 hours):**
- CRP 500 Planning Theory and Process
- CRP 511 Analytical Methods for Planning
- CRP 536 Visualization Tools for Plan Making
- CRP 580 Community Growth and Land Use
- CRP 587 Political Economy of Urban Development in a Global World

**Required Exit Course Options (8 hours):**
- CRP 588 Thesis Preparation Seminar (if choosing Plan I)
- CRP 599 Master’s Thesis
- CRP 589 Professional Project II
- CRP 597 Capstone Planning Studio (6 hours)
- CRP 598 iTown Studio (6 hours)

**LAS Required Courses:**
The LAS component requires 24 credit hours. Students must complete at least 9 hours in each of two areas of concentration. The remaining 6 credit hours are devoted to LTAM 510 (Pro-Seminar) and an elective.

**Required Bridge Course:**
- CRP 578 Latin American Development Planning

**Elective Courses:**
- Students complete 3 elective hours in CRP.
MALAS/MALLSS

The program requires 51 credits of coursework. This includes three components:

- 21 hours of Language, Literacy, and Sociocultural Studies courses with an emphasis on Social Studies Education;
- 21 hours of Latin American Studies coursework with at least 9 hours in each of two areas of concentration and 3 hours for LTAM 510 (Pro-Seminar); and
- 9 hours of bridge courses: two core courses and one elective.

**LLSS Required Courses Include:**

Core Requirement (6 hours):
- LLSS 500 Issues in Language, Literacy, and Sociocultural Studies
- LLSS 590 Seminar: Comprehensive Paper

Research (Choose 6 hours):
- LLSS 501 Practitioner Research
- LLSS 502 Introduction to Qualitative Research
- LLSS 503 Research in Bilingual Classrooms and Communities
- EDPY 502 Survey of Statistics in Education

Emphasis (Select 9 hours with help of advisor to develop chosen emphasis)
- Curriculum Development and Instruction
- Education in the Southwest
- Educational Policy
- Global Bilingualism (Hemispheric Bilingual Education / Second Language Acquisition)
- Hemispheric Indigenous Studies
- Latin American Education

**Bridge Courses (9 hours):** In keeping with LAS, these must have 40% Latin American content, however for LLSS these should be chosen with advising. Foundational content is important, and these may be used to broaden understanding of key issues, develop historical, economic, political, sociological background, etc. As such LTAM 510 can count as a bridge course.

The LAS component requires total of 21 credit hours, including LTAM 510 and nine credit hours in two areas of specialization. Students are required to complete a minimum of 6 credits of LAS-related graduate seminars numbered 500 or above. Students must also complete the language requirement, choosing from Spanish 307 or above; Portuguese 276 or above; or a course in one of Latin America’s indigenous languages.
MALAS/MPH

The MPH component of the dual degree requires a minimum of 42 hours as follows:

- PH 501, 502, 513, 520, 538, and 552 (18 hours);
- M.P.H. studies with LAS content as follows: PH 579; PH 583; PH 596 or 597; PH 598 (10 hours);
- Related Electives (14 hours) to complete 42 MPH hours: Must include 3 hours of shared PH/LAS content.
- Courses that may be taken as shared content electives—depending on specific content when taught—include PH 560, CJ 550, CJ 553, CJ 555, SOC 540, and SOC 595. Students may seek approval from the M.P.H. Program Director and the LAII Associate Director to count other graduate courses toward their elective hours. Students are strongly encouraged to discuss with their Public Health advisor their particular interests, for example policy, management, or epidemiology, and relevant courses offered throughout the university.

The LAS component requires total of 21 credit hours, including LTAM 510 and nine credit hours in two areas of concentration. Students are required to complete a minimum of 6 credits of LAS-related graduate seminars numbered 500 or above. Students must also complete the language requirement, choosing from Spanish 307 or above; Portuguese 276 or above; or a course in one of Latin America’s indigenous languages.
REQUIREMENTS, FORMS, AND DEADLINES

Both the LAS program and Graduate Studies have various deadlines that students must meet to ensure the timely completion of graduate degrees. **Failure to meet these deadlines can delay graduation by a semester or more!**

Those students who are completing a thesis or dissertation should consult with Graduate Studies regarding thesis guidelines and deadlines for submission of the manuscript. Graduate Studies offers workshops on guidelines and manuscript development every semester. Students pursuing a thesis or dissertation are encouraged to attend the workshops at least once.

Below is a summary of key deadlines and forms. Please note that this information changes on a semester-by-semester basis. Students should consult with either the Associate Director to verify exact deadline dates for any given semester/year. Students may download the forms noted below from the LAS website.

ESTABLISHMENT OF COMMITTEE ON STUDIES (COS)

MALAS students (including dual degree students) are required to establish their COS mid-way through the second semester of full-time study. Students who are pursuing their degree on a part-time basis – 6 credit hours or less per semester – must establish their COS mid-way through their third semester of study.

MALAS/JD dual degree students who plan to pursue a professional paper in one area of concentration may establish their COS in two stages. These students are required to establish the two members of their COS who will oversee the comprehensive examination in the one concentration by mid-point of the second semester of study with LAS. The other two members of the COS – who will supervise completion of the professional paper – must be established by mid-point of the third semester of study with Law.

Ph.D. students are required to establish their COS before the conclusion of the semester preceding the semester in which the student plans to take comprehensive examinations. The same form is applicable to Ph.D. students.

To formally establish the COS, students complete the Declaration of COS form and submit it to the Associate Director for Program Development. The deadline for Spring 2020 submission is March 6th. The deadline for Fall 2019 submission is October 18th.

PROGRAM OF STUDY (POS)

After completing 12 hours of course work in the LAS graduate program, all MALAS students (including dual-degree students) must submit their online POS form to Graduate Studies. For assistance with filling out the POS form, please set up an appointment with the Associate Director for Program Development. Submission deadlines for submitting the form are:

- **Fall submissions:** September 15
- **Spring submissions:** February 15

Please note: The POS must be approved by OGS before a student can take a comprehensive examination, defend a thesis/dissertation, or graduate. PhD students are not required to complete a Program of Study, but do need to fill out an Application for Candidacy form. Once they have completed their comprehensive examinations, they file an Application for Candidacy to advance to the dissertation level. See below for more information.
COMPREHENSIVE EXAMINATION READING LISTS
MALAS students (including dual degree students) and PhD students are expected to work closely with their COS to develop appropriate reading lists in preparation for the comprehensive examinations in their declared areas of concentration. Members of the COS will need to provide written approval of the reading lists before the conclusion of the semester preceding the semester in which the student plans to examine (approved by end of Spring semester for Fall exams; approved by end of Fall semester for Spring exams). MALAS/JD students planning to take comprehensive examinations during the summer after their first year in the program will be required to submit a Declaration of Committee on Studies form by mid-point of the Spring semester and an approved reading list before the conclusion of the Spring semester.

Failure to obtain COS signatures on the approved reading lists by the deadline will prevent the student from taking comprehensive examinations the following semester. The approved reading lists must be submitted to the LAS office for inclusion in the student’s file.

ANNOUNCEMENT OF EXAMINATION
The Announcement of Examination form is required for both comprehensive exams and the oral defense of a thesis or dissertation. Students must complete the form at least two weeks prior to the date of the exam or defense in Graduate Studies’ online system. For M.A. students, Graduate Studies will not accept the Announcement of Examination unless the Program of Study has already been approved.

THESIS OR PROFESSIONAL PAPER PROSPECTUS
The Prospectus form is an internal form that is approved by the student’s COS and the Associate Director for Academic Programs. The form must be accompanied by both a brief abstract (no more than 150 words) and prospectus (no more than 1,500 words) of the proposed research. Submission deadlines are:

- May 1st for Fall graduation
- December 1st for Spring graduation
- February 15th for Summer graduation

APPLICATION FOR CANDIDACY
The Application for Candidacy is required of all PhD students. The application must be submitted during the semester in which the student has both passed comprehensive examinations and fulfilled language requirements. The “Certification of Language or Skill Requirement” form will accompany the application. After determining that all degree requirements, except for remaining course work and the dissertation have been completed, the Dean of Graduate Studies will advance the student to candidacy. The Application for Candidacy is located on the Graduate Studies website at http://grad.unm.edu/resources/gs-forms/application-candidacy.html.

INDEPENDENT STUDY AUTHORIZATION
Students who wish to take an Independent Problems course for inclusion in their program of study must petition the LAS program for permission. To do so, students submit an Independent Study Authorization form for review.

LAS COURSE CONTENT
If a student identifies a course that does not typically contain at least 40% LAS-related content, he/she may petition to include such a course in his/her program as long as the course instructor can demonstrate that the course (through readings, lectures, and research papers) will meet the 40% LAS content criteria. Students may petition by completing the LAS Course Content form.
COMPLETION OF DEGREE REQUIREMENTS

Both Master’s and Doctoral students must fulfill all degree requirements by a certain date to qualify for graduation in any given semester. Students should consult with LAS program administration to ensure they will meet LAS and Graduate Studies deadlines.
FINANCIAL ASSISTANCE

Need-based aid is available to graduate students through the UNM Student Financial Aid Office (http://finaid.unm.edu/).

Students who submitted application materials by February 1st (January 1st for international students) for the MA or PhD program for Fall matriculation were automatically considered for a select number of merit-based Graduate Assistantships. These assistantships are generally only open to in-coming students. Very rarely does an assistantship opportunity become available for students currently in the program. If the LAS program becomes aware of an assistantship opportunity—including opportunities with other departments—eligible students will be notified and informed of application guidelines.

The Latin American and Iberian Institute (LAII) awards PhD Fellowships annually to students seeking the PhD in Latin American Studies or other fields with an emphasis on Latin America. In order to be considered for the fellowship, a student must be nominated by the chairperson of his/her department.

For additional information on jobs available on the UNM campus, including some Graduate Assistantships, you may consult UNM jobs (https://unmjobs.unm.edu).

Students with established residency in AK, AZ, CA, CO, HI, ID, MT, ND, NM, NV, OR, SD, UT, WA, WY may pursue a graduate degree in LAS at the in-state tuition rate. The Western Interstate Commission on Higher Education (WICHE) has established a cooperative agreement through Western Regional Graduate Programs (WRGP) that makes this possible.

Graduate Studies provides a list on its website (http://grad.unm.edu/funding/index.html) of both university and outside funding opportunities for students. Support for field research, conference attendance, scholarships, and fellowships are included on their list. Some opportunities require departmental nomination, but others require individual application materials from students. Students are encouraged to consult this list periodically to see if applications for individual nominations are available. Because many UNM funding opportunities require New Mexico residency, out-of-state residents who hope to secure funding are encouraged to establish residency as soon as possible. For more information on residency requirements, consult the Office of the Registrar’s page on residency (http://registrar.unm.edu/residency/index.html).

The LAII offers a variety of funding opportunities (http://laii.unm.edu/funding/) for students whose studies are focused on Latin America and/or Iberia. These include Field Research Grants (FRG) to conduct fieldwork. The competition deadline is always in March. Specific information on requirements and application procedures can be obtained from the LAII. All applicants are required to seek matching funding from other units on campus, including those offered through Graduate Studies and the Graduate and Professional Student Association (GPSA).

Finally, LAS students who have been accepted to present a paper at a professional conference may request funding. LAII has modest funds available (typically around $350) to offset expenses associated with travel. These funds are limited and awarded on a first-come-first-serve basis.
STUDENT GRIEVANCES

UNM has a Student Grievance Procedure which is in place to provide procedures for the resolution of disputes of an academic nature between students and UNM faculty. The procedures also provide guidelines for dealing with student disciplinary matters. Please take some time to familiarize yourself with the procedures at http://pathfinder.unm.edu/campus-policies/student-grievance-procedure.html. The Pathfinder, the UNM Student Handbook, also provides comprehensive information regarding measures to ensure a safe and respectful campus in other areas of student life.
POLICY ON ACADEMIC DISHONESTY

Below is the LAS policy on academic dishonesty, drafted by the Interdisciplinary Committee on Latin American Studies. Students are expected to read it carefully and have a full understanding of what constitutes academic dishonesty. The consequences of violating the policy can be severe, including dismissal from the LAS graduate program.

As Latin American Studies faculty at the University of New Mexico, we are dedicated to creating an environment in which academic integrity is valued and upheld by all. Our collective commitment to academic honesty is framed in the context of the University of New Mexico’s policy, which appears as follows in the Pathfinder:

UNM POLICY ON ACADEMIC DISHONESTY

Adopted by the President June 15, 1992

Each student is expected to maintain the highest standards of honesty and integrity in academic and professional matters. The University reserves the right to take disciplinary action, up to and including dismissal, against any student who is found guilty of academic dishonesty or otherwise fails to meet the standards. Any student judged to have engaged in academic dishonesty in course work may receive a reduced or failing grade for the work in question and/or for the course.

Academic dishonesty includes, but is not limited to, dishonesty in quizzes, tests, or assignments; claiming credit for work not done or done by others; hindering the academic work of other students; misrepresenting academic or professional qualifications within or without the University; and nondisclosure or misrepresentation in filling out applications or other University records.

What follows is the statement adopted on May 23, 2003 by the Interdisciplinary Committee on Latin American Studies (ICLAS) designed to clarify expectations for Latin American Studies students at UNM. All BA, MA, and PhD students in the Latin American Studies program are expected to adhere to the following guidelines regarding academic standards and behavior. These guidelines are not meant to be exhaustive. Students, especially undergraduates, are expected to seek the guidance of their professors about what constitutes appropriate academic behavior. Copies of these guidelines and disciplinary procedures can be found in the Latin American Studies student handbook and on the program’s website.

FORMS OF ACADEMIC DISHONESTY

ICLAS considers the following behaviors to constitute academic dishonesty and as such are unacceptable.

FABRICATION OF INFORMATION USED IN ACADEMIC WORK

This includes: altering data to support research; presenting results from research that was not performed; and crediting source material that was not used for research.

PLAGIARISM

(presenting another person’s words or ideas as if they were one’s own)

This includes: submitting, as your own work, part of or an entire work produced verbatim by someone else; paraphrasing ideas, data, or writing without properly acknowledging the source; unauthorized transfer and use of someone else’s computer file as your own; and unauthorized use of someone else’s data in completing an exercise. Presenting information obtained from formal or informal interviews, conversations, or observations of meetings without indicating the source is also plagiarism.
**MULTIPLE SUBMISSIONS**

This includes: resubmission of a work that has already received credit with identical or similar content in another course without the consent of the present instructor; and submission of work with identical or similar content in concurrent courses without consent of instructors.

**FACILITATING ACADEMIC DISHONESTY**

This is defined as participating in any action that compromises the integrity of the academic standards of the University and the Latin American Studies program; assisting another student in committing an act of academic dishonesty. This includes: taking a quiz, exam or similar evaluation in place of another person; allowing another student to copy from you; and providing material or other information to another student with knowledge that such assistance could be used in any of the violations mentioned above.

**REGARDING COLLABORATIVE WORK AMONG STUDENTS.**

Intellectual exchange among students is an extremely valuable aspect of the graduate experience, one which enriches the experience of each student as well as the quality of the program overall. However, in terms of assigned work, the amount of collaboration with others that is permitted can vary, depending on the policy set by the course instructor. Students must assume that collaboration in the completion of assignments is only permitted when explicitly specified by the instructor. Students must acknowledge any collaboration and its extent in all submitted work.

**REGARDING SCIENTIFIC RESEARCH, PARTICULARLY INVOLVING HUMAN SUBJECTS.**

The University and the Latin American Studies program are deeply concerned for the integrity of scientific research by both students and faculty with sound and safe practices. Student and faculty researchers are expected to maintain the University’s policies and practices with respect to scientific misconduct with regard to Human Subjects. All research conducted by students and faculty under the auspices of the Latin American Studies program should follow the guidelines outlined by UNM Institutional Review Board (IRB) [http://hsc.unm.edu/som/research/HRRC/maincampusirbhome.shtml](http://hsc.unm.edu/som/research/HRRC/maincampusirbhome.shtml). If research involving human subjects is planned, approval of the IRB is required before the research may begin.

**REGARDING THE USE OF INTERNET SOURCES.**

As with any other source, information taken from the Internet must be properly cited in any assigned work. Again, these examples are not meant to be exhaustive, and the program reserves the right to determine, in a given instance, what action constitutes an infringement of academic honesty and integrity.

**DISCIPLINARY PROCEDURES**

When a student is suspected of academic dishonesty, the instructor will give the student an opportunity to explain his or her conduct. If the explanation is not satisfactory, the faculty member will assign a sanction associated with the course. The Instructor will report the academic dishonesty to the Associate Director for Academic Programs, providing supporting evidence such as a copy of the exam or paper in question. If further investigation is necessary, the Associate Director will also notify the student in writing. The Associate Director will inform the UNM Dean of Students of the case and will coordinate the subsequent investigation, review and decision making process to determine appropriate disciplinary outcome.

Once an instructor has filed a report alleging academic dishonesty, the Associate Director will:

1. Inform the Dean of Students of the allegation
2. Convene ICLAS to discuss the available facts of the case, make a preliminary determination of whether the allegation is true (this may require more than one meeting and additional investigation), and reach a preliminary determination of the appropriate disciplinary action should the allegation prove to be true.
3. Provide the student accused of academic dishonesty the opportunity to meet with ICLAS to a) argue for a different interpretation of the facts of the case; and/or b) argue for a different disciplinary outcome.

ICLAS will then reach a final decision on the case based on the arguments presented to it. Because of the potential jeopardy to the reputation and rights of an accused person, great care will be taken to handle inquiry and investigations in a way that preserves confidentiality, providing information only to those with a need to know. A student accused of academic dishonesty will be informed at each stage of the process, and will be given the opportunity to represent his or her case at every stage.

SANCTIONS FOR MISCONDUCT
Sanctions that may be imposed in cases of misconduct include the following (in order from minimum to maximum sanction):

FAILURE
Failure of the examination or paper up to and including failure of the course. Failure will be calculated in the student’s grade for the course, and in the cumulative grade point average.

ADMONITION
A formal reprimand that becomes part of the student’s official record.

PROBATION
A warning to the student that he/she is in serious danger of being required to withdraw from the program for a period during which a withdrawal action is pending. At the end of that time, the student may be relieved from probation by a majority vote of ICLAS if the student’s conduct has been satisfactory. A student on probation may be required to withdraw from the program by vote of ICLAS at any time if his/her conduct is unsatisfactory. No student currently on probation may be recommended for a degree.

REQUIRED TO WITHDRAW
The student may be required to withdraw from the program. Depending on the time of withdrawal, the student may receive a grade in his/her current courses. In the case of failure to withdraw, ICLAS may dismiss the student from the program.

DISMISSAL
The student’s connection with the program is terminated. This action must be approved by a two-thirds vote of ICLAS. Re-admission is possible only if approved by two-thirds vote of ICLAS. A student must re-apply to rejoin the LAS program no less than one year after dismissal. ICLAS may take the previous dismissal into consideration in its decision whether to readmit the student.

EXPULSION
ICLAS may recommend to the Dean of Students that the student be expelled from the University. As only the Dean of Students can take this action, such a recommendation is advisory only.
PROMOTING ACADEMIC INTEGRITY

PROACTIVE STRATEGIES
The procedures listed above are painful and difficult. The LAS program wishes to engender a climate of open discourse and scholarship, and it is our view that the best way to deal with academic dishonesty is to promote a climate that discourages such conduct in the first place. Students are asked to take the following proactive strategies seriously during their course of study in LAS:

DISCOURAGE ACADEMIC MISCONDUCT AMONG OTHER STUDENTS.
Take the time to produce quality work that you can be proud of; be thoroughly prepared for examinations.

DO NOT ALLOW OTHERS TO USE YOUR COMPUTER PROGRAMS.
Keep your computer password secret to avoid unauthorized access. When using class notes for an assignment, ask yourself: ‘Did this information come from me?’ Always document where and from whom you got your information (e.g., other students, professor, class text, web site, community members).

What can you do if you are unsure whether it is unauthorized collaboration or whether it is okay to work together? When in doubt, ask. Check your course syllabus or speak with your instructor for special requirements. Utilize resources for assistance.
LATIN AMERICAN STUDIES FACULTY AND RESEARCH AREAS

For a current list of faculty who support LAS students, please refer to:

https://laii.unm.edu/people/faculty/las-profiles/index.html