



Graduate Student Handbook

2020 - 2021



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TABLE OF CONTENTS

| | |
|--|-----------|
| INTRODUCTION AND OVERVIEW | 6 |
| LAS ADMINISTRATIVE STAFF | 7 |
| INTERDISCIPLINARY COMMITTEE ON LATIN AMERICAN STUDIES (ICLAS) | 7 |
| STUDENT ORGANIZATION FOR LATIN AMERICAN STUDIES | 7 |
| NAVIGATING UNM | 8 |
| GRADUATE STUDIES | 8 |
| ESTABLISHING YOUR UNM NET ID | 8 |
| MAINTAINING CONTACT INFORMATION | 8 |
| BANNER ID | 8 |
| REGISTERING FOR CLASSES | 9 |
| RECEIVING GRADUATE CREDIT FOR CLASSES | 9 |
| PRE-REQUISITES | 9 |
| GRADUATION | 9 |
| MA IN LATIN AMERICAN STUDIES (MALAS) | 11 |
| PLAN I AND PLAN II OPTIONS AND PROGRAM REQUIREMENTS | 11 |
| PLAN I | 12 |
| PLAN II | 12 |
| REQUIREMENTS, FORMS, AND DEADLINES | 13 |
| ESTABLISHMENT OF COMMITTEE ON STUDIES (COS) | 13 |
| PROGRAM OF STUDY (POS) | 13 |
| COMPREHENSIVE EXAMINATION READING LISTS | 13 |
| THESIS OR PROFESSIONAL PAPER PROSPECTUS | 14 |
| ANNOUNCEMENT OF EXAMINATION | 14 |
| INDEPENDENT STUDY AUTHORIZATION | 14 |
| LAS COURSE CONTENT | 14 |
| COMMITTEE ON STUDIES | 15 |
| ESTABLISHMENT OF COMMITTEE ON STUDIES (COS) | 15 |
| DUTIES OF THE COMMITTEE ON STUDIES (COS) | 15 |
| POLICY ON COMPREHENSIVE EXAMINATIONS | 17 |
| GOALS OF THE COMPREHENSIVE EXAMINATIONS | 18 |
| GOALS OF THE THESIS/PROFESSIONAL PAPER | 19 |
| MALAS DUAL DEGREES | 20 |
| MA IN LATIN AMERICAN STUDIES AND JURIS DOCTOR (MALAS/JD) | 21 |

| | |
|--|-----------|
| MA IN LATIN AMERICAN STUDIES AND MASTER’S IN BUSINESS ADMINISTRATION (MALAS/MBA) | 22 |
| MA IN LATIN AMERICAN STUDIES AND MASTER’S IN COMMUNITY AND REGIONAL PLANNING (MALAS/MCRP) | 23 |
| MA IN LATIN AMERICAN STUDIES AND MASTER’S IN PUBLIC HEALTH (MALAS/MPH) | 24 |
| PETITIONS AND AD HOC CONCENTRATIONS | 25 |
| CONCENTRATION ADVISEMENT GUIDELINES | 26 |
| ARTS, LITERATURE & CULTURAL STUDIES | 27 |
| CONFLICT, PEACE & RIGHTS | 29 |
| ENVIRONMENTAL GOVERNANCE & RESILIENCE | 30 |
| HISTORY & SOCIETY | 31 |
| INDIGENEITY IN THE AMERICAS | 33 |
| MARKETS & DEVELOPMENT | 34 |
| DUAL DEGREE ADVISEMENT GUIDELINES | 35 |
| MALAS/JD | 36 |
| MALAS/MBA | 37 |
| MALAS/MCRP | 38 |
| MALAS/MPH | 39 |
| COMPLETION OF DEGREE REQUIREMENTS | 40 |
| FINANCIAL ASSISTANCE | 41 |
| STUDENT GRIEVANCES | 42 |
| POLICY ON ACADEMIC DISHONESTY | 43 |
| UNM POLICY ON ACADEMIC DISHONESTY | 43 |
| FORMS OF ACADEMIC DISHONESTY | 43 |
| FABRICATION OF INFORMATION USED IN ACADEMIC WORK | 43 |
| PLAGIARISM | 43 |
| MULTIPLE SUBMISSIONS | 44 |
| FACILITATING ACADEMIC DISHONESTY | 44 |
| REGARDING COLLABORATIVE WORK AMONG STUDENTS. | 44 |
| REGARDING SCIENTIFIC RESEARCH, PARTICULARLY INVOLVING HUMAN SUBJECTS. | 44 |
| REGARDING THE USE OF INTERNET SOURCES. | 44 |
| DISCIPLINARY PROCEDURES | 44 |
| SANCTIONS FOR MISCONDUCT | 45 |
| FAILURE | 45 |
| ADMONITION | 45 |
| PROBATION | 45 |
| REQUIRED TO WITHDRAW | 45 |
| DISMISSAL | 45 |

| | |
|--|-----------|
| EXPULSION | 45 |
| PROMOTING ACADEMIC INTEGRITY | 46 |
| PROACTIVE STRATEGIES | 46 |
| DISCOURAGE ACADEMIC MISCONDUCT AMONG OTHER STUDENTS. | 46 |
| DO NOT ALLOW OTHERS TO USE YOUR COMPUTER PROGRAMS. | 46 |
| LATIN AMERICAN STUDIES FACULTY AND RESEARCH AREAS | 47 |

INTRODUCTION AND OVERVIEW

The purpose of this handbook is to assist you in designing and successfully completing a graduate program in Latin American Studies (LAS) that meets your needs, while fulfilling the degree requirements. The size, interdisciplinary range, and diversity of the program necessarily make it complex both for faculty and students navigating the program. Whether you are enrolled in the MA or in one of the dual degree programs, your program will require you to take considerable initiative to work with your advisors in designing your own course of study. Although there are specific program requirements that you will need to fulfill, your individual program of study will usually differ markedly from that of others in your MALAS cohort, reflecting your particular interests. In the process of developing and following a program, you will interact with faculty and administrators from multiple academic departments, often within different colleges and schools of the university.

This guide is also designed to acquaint you with the policies and procedures of the LAS program and to provide information regarding the various areas of concentration. In addition to reading this handbook, all graduate students should read the current University of New Mexico catalog, which contains all pertinent rules and procedures required by the University. At a minimum, students should carefully read the pages of the 2020-2021 catalog dedicated to “The Graduate Program.” This section provides an overview of university policies applicable to graduate students in any department on campus. The catalog may be viewed at: <http://catalog.unm.edu/catalogs/2020-2021/>. **It is the student’s responsibility to be familiar with departmental and university policies and procedures, and to consult them when necessary.**

The UNM LAS program is administered by the Latin American & Iberian Institute (LAI) and degrees are conferred by the College of Arts & Sciences. The LAS program collaborates with four professional schools within UNM to offer dual degree programs combining LAS with Business Administration (Anderson School of Management), Community & Regional Planning (School of Architecture and Planning), Law (School of Law), and Public Health (College of Population Health).

Students should expect to work closely with the Associate Director for Academic Programs and the Associate Director for Program Development. Together, they work with students to ensure they have met all program requirements for graduation and to provide proper academic advisement. Students are required to consult with the Associate Director for Academic Programs at least once a semester – before registering for courses for the subsequent semester. This not only helps ensure that students make the right academic choices but also provides an opportunity to update the student’s Course of Study Advisement worksheet that is maintained jointly by the student and the LAS program.

LAS ADMINISTRATIVE STAFF

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INTERDISCIPLINARY COMMITTEE ON LATIN AMERICAN STUDIES (ICLAS)

ICLAS is the faculty governance body of the LAS program. The committee is comprised of 9-12 full-time faculty members and one graduate student representative who are appointed by the Dean of the College of Arts & Sciences, the Director of the Latin American & Iberian Institute, and the Associate Director for Academic Programs. Faculty committee members serve two-year terms (which may be renewed) and the graduate student representative serves a one-year term (which may be renewed). The Associate Director for Academic Programs chairs the committee.

The committee generates, interprets, and updates existing policy. As necessary and appropriate the committee collectively deliberates on matters of student conduct and discipline.

STUDENT ORGANIZATION FOR LATIN AMERICAN STUDIES

The Student Organization for Latin American Studies (SOLAS) is an independent organization comprised of both undergraduate and graduate students at UNM who have an interest in Latin America. SOLAS engages in academic, activist, and social activities. SOLAS sponsors a list-serve that provides information on SOLAS activities, other activities within the greater Albuquerque area, funding opportunities, and job announcements. To join the list-serve, please send an e-mail to solas@unm.edu.

NAVIGATING UNM

As your second-year peers will attest, learning how to navigate UNM will be one of your biggest challenges in the coming weeks and months. But it is doable! New students can do a few things to lessen the learning curve. Below is more information on key units and features of UNM along with a few tips.

GRADUATE STUDIES

Graduate Studies will be one of the most important offices at UNM during your graduate career. Graduate Studies works with you and the Latin American Studies program to ensure that you complete all necessary steps to successfully complete your graduate degree. Please take the time to completely review the Graduate Studies website (<http://grad.unm.edu>). The site offers information on many topics including, submitting your Program of Study, submitting your Announcement of Examination, important deadlines, establishing in-state residency, and opportunities for funding. All students are encouraged to view the online tutorial provided by Graduate Studies at <http://grad.unm.edu/current-students/online-orientation.html>. Students with Teaching or Graduate Assistantships should also review the section on “Policy for the Administration of Assistantships” at <http://grad.unm.edu/funding/assistantships.html>.

ESTABLISHING YOUR UNM NET ID

Before registering for classes via LoboWeb, students must establish a “UNM Net ID/e-mail account.” To do this, go to the UNM Information Technology Services (ITS) website at <https://netid.unm.edu>. Click on “Request a NetID” and then click on “Create a New NetID.” Follow the instructions from there. Your account should be active after 24 hours. You will need to update your password every 6 months and UNM IT Services will send a reminder (this is not spam, but please go through the netid.unm.edu webpage to change passwords).

MAINTAINING CONTACT INFORMATION

Students have the ability to update their information online in one location. This information is then updated in the various units/offices on campus (e.g. Registrar’s Office, Bursar’s Office, and Financial Aid Office). To manage your directory information, log on at <http://my.unm.edu/>. At the home page on the left side, look for “Demographic Self Service,” where you may update your personal information. Changes made through “Demographic Self Service” are not transmitted to the LAS program. It is your responsibility to maintain and update this information. Failure to keep your records current could result in mail (including your diploma) not arriving at the correct address.

The LAS program primarily relies on e-mail to communicate with students. Official communications from the LAS program, Graduate Studies, the Registrar, the Bursar, and other UNM units will be sent to your official UNM e-mail address, so it is critical to check that e-mail account frequently. In compliance with FERPA, we will not send program related information to your personal e-mail account(s).

BANNER ID

Upon admission to UNM, each student is assigned a unique nine-digit “Banner ID.” You should have received this number in a letter from the Office of Admissions. If you did not receive this letter or have misplaced it, you can look up your number through “Demographic Self Service” (see above). Once you are at the DSS page, click on the tab for “Electronic Address.” Your ID will appear directly below your “Net ID.”

REGISTERING FOR CLASSES

To register for classes, log in to <http://my.unm.edu/>. Go to the “Student life” tab, then to the “LoboWeb” section in the middle of the page. Click on the “Go to LoboWeb” button listed under “SEMESTER YEAR Registration.” Click on “Registration and Records” to search for and register for courses.

If a student has any financial or academic “holds,” they will be unable to register for classes. Some academic units (e.g. Anderson Schools of Management, School of Law) place registration restrictions on their courses, making it necessary for LAS students to contact one of their departmental advisors for permission to register for the class. If you have questions about this or experience a problem, feel free to contact the LAS program for information on who you should contact in that particular department/unit. Restrictions may also be placed on courses with attached pre-requisites. See Pre-Requisites Section below.

RECEIVING GRADUATE CREDIT FOR CLASSES

In general, students in the LAS graduate program are required to take 500- and 600-level courses. These courses will automatically receive graduate credit. In rare instances, graduate students may take 300 or 400-level courses for graduate credit. More information on how the university grants graduate credit for 300- and 400-level courses can be found at <http://grad.unm.edu/current-students/level-authorization.html>. Students should expect to perform additional work in 300- and 400-level courses that are available for graduate credit.

Dual degree MALAS/JD students must also file a Green Card for all courses taken on main campus (including 500- and 600-level courses) during the years that they have primary residence at the School of Law. More information on this can be viewed at <http://grad.unm.edu/current-students/level-authorization.html>.

Failure to file a required “Green Card” will result in the course not being coded by the Registrar’s Office as a graduate-level course. As such, the student will not be able to count the course towards their graduate program.

PRE-REQUISITES

At the time of registration, UNM verifies whether or not students have completed the necessary pre-requisites for courses. For graduate students, the pre-requisite check is only applicable when registering for 300- and 400-level courses. Unfortunately, the system can only verify pre-requisites taken at UNM; so, for the vast majority of LAS graduate students, the pre-requisite check will most likely indicate that requirements have not been met and students will experience difficulty in registering for many 300 and 400-level courses. Should you attempt to register and be blocked due to insufficient pre-requisites, you will need to contact the instructor of the course. Faculty have the ability to conduct an instructor override and assist you in registering for the course.

GRADUATION

As you near graduation, you will be required to inform the LAS program of your intent to graduate in a specific semester. Towards the end of each semester, we will send an e-mail to students asking you if you intend to graduate the following semester. If you do intend to graduate in that semester, you must reply to that e-mail and give LAS permission to put you on a “Proposed Graduation List,” a form required by Graduate Studies. Failure to grant LAS permission to place you on this list will disqualify you for graduation for that particular semester. Students also must contact the Office of the University Secretary to file a request for their diploma. Students can go to <http://graduation.unm.edu/> and click on “Diploma Signup.”

Students can participate in as many graduation events as they like and/or for which they qualify. The university holds a campus-wide commencement in May and December for students from all departments. The LAS program also holds a special convocation ceremony in May, an event that recognizes only graduates of the LAS program. Several months before the LAS convocation, we will solicit information (brief bio-sketches) from those students scheduled to graduate. During the convocation, each student will be recognized, their bio-sketch will be read aloud, and the student will receive a certificate from the LAS program. Students who graduate in July or December are encouraged to participate in the May convocation.

MA IN LATIN AMERICAN STUDIES (MALAS)

PLAN I AND PLAN II OPTIONS AND PROGRAM REQUIREMENTS

There are generally two routes for completing MA degree requirements. Plan I involves course work, a master's thesis that demonstrates interdisciplinary analysis within the student's thematic area of concentration, and oral defense of the thesis. Plan II involves course work and a comprehensive examination or professional paper. Dual degree program requirements vary and are outlined in later sections.

The choice of degree plans depends upon the interests of the student. Because the thesis-length sustained research project requires extensive background reading, usually involving original field or documentary research, and inevitably involves one or more rounds of extensive revisions to the thesis manuscript, it can prolong the time it takes to complete the degree. Students are advised to follow Plan I only if they are highly motivated to pursue research in a particular area of interest or if it fulfills program requirements for the dual-degree (e.g. MCRP).

All MALAS students must complete a minimum of 12 credits in graduate seminars numbered 500 or above (excluding 551 or 552 Problems courses). Students should consult with the Associate Director for Academic Programs to determine which courses are considered seminars.

Students must demonstrate proficiency in Spanish, Portuguese, or a Latin American indigenous language by the completion their program of study. Those who are not native speaker, do not have extensive prior coursework, and/or do not have relevant experience in Latin America may meet this requirement by taking at least one appropriate language course. Students may choose from Spanish 352 or above; Portuguese 276 or above; or a course in one of Latin America's indigenous languages (Quechua or Nahuatl). If the course is available for graduate credit, it counts as one of the student's elective courses. If the course is not available for graduate credit, it will meet the language requirement but will **not** count towards the credits required for the degree. This requirement is also applicable to dual degree students.

Students in the graduate program are expected to receive a "B-" or higher in classes taken in fulfillment of program requirements. Courses with a grade of "C+" or lower cannot be applied towards the LAS graduate program. An exception is made for classes taken at the Law School, in which a grade of C or C+ may be counted toward the MALAS degree. Students who receive more than one grade lower than a B- (with the above exception for law classes) can be terminated from the graduate program.

Any course that is being applied towards the hours required for the graduate degree may not be taken for Credit/No-Credit (this excludes those courses for which Credit/No Credit is the only grading option). All such courses must be taken for a regular grade assignment (i.e. A, B, etc.). If a course is taken for personal enrichment or as a supplement to formal studies and is not being counted towards the hours required, it may be taken for Credit/No-Credit or audited.

UNM requires all master's students to complete their degree within seven years of commencing coursework (this includes any transfer or non-degree work being applied to the degree program). Please see the "Time Limit for Completion of Degrees" section of the Graduate Program within the University Catalog for more information.

PLAN I

Thesis option; 36 credit hours. Students must select one area of concentration (see following section on “Concentrations” for more information) within the MALAS program. Students must complete 21 credit hours within the concentration. The remaining 15 credit hours are divided between the required Pro-Seminar (LTAM 510), 6 hours of program electives, and 6 hours of thesis credits (LTAM 599).

Students are required to present an oral defense of the thesis before a thesis committee composed of at least three faculty members within their area of concentration or demonstrating expertise related to their research topic.

PLAN II

Non-thesis option; 36 credit hours. Students must select one area of concentration (see following section on “Concentrations” for more information) within the MALAS program. Students must complete 21 credit hours within the concentration. The remaining 15 credit hours are comprised of the required Pro-Seminar (LTAM 510), 9 hours of electives, and 3 hours of master’s problems credits (LTAM 551).

In lieu of the thesis, students complete either of the following exit options: a polished, professional paper or a written comprehensive examination. In both instances, students work with a Committee on Studies (COS) composed of three faculty members from the concentration.

REQUIREMENTS, FORMS, AND DEADLINES

Both the LAS program and Graduate Studies have various deadlines that students must meet to ensure the timely completion of graduate degrees. **Failure to meet these deadlines can delay graduation by a semester or more!**

Those students who are completing a thesis should consult with Graduate Studies regarding thesis guidelines and deadlines for submission of the manuscript. Graduate Studies offers workshops on guidelines and manuscript development every semester. Students pursuing a thesis are encouraged to attend the workshops.

Below is a summary of key deadlines and forms. Please note that this information changes on a semester-by-semester basis. Students should consult with either Associate Director to verify exact deadline dates for any given semester/year. Students may download the forms noted below from the LAS website.

ESTABLISHMENT OF COMMITTEE ON STUDIES (COS)

MALAS students (including dual degree students) are required to establish their COS mid-way through the second semester of full-time study or one year before their intended graduation semester for part-time or dual degree students.

To formally establish the COS, students complete the Declaration of COS form and submit it to the Associate Director for Program Development. The deadline for spring semester submission is the last Friday in April. The deadline for fall semester submission is the third Friday of November.

PROGRAM OF STUDY (POS)

After completing 12 hours of course work in the LAS graduate program or during their penultimate semester, all MALAS students (including dual-degree students) must submit their online POS form to Graduate Studies. For assistance with filling out the POS form, please set up an appointment with the Associate Director for Program Development. Graduate Studies submission deadlines for submitting the form are:

- Fall submission (spring graduation): October 1
- Spring submission (summer graduation): March 1
- Summer submission (fall graduation): July 1

Please note: The POS must be approved by Graduate Studies before a student can submit an announcement of examination or graduate.

COMPREHENSIVE EXAMINATION READING LISTS

MALAS students (including dual degree students) are expected to work closely with their COS to develop appropriate reading lists in preparation for the comprehensive examinations in their declared areas of concentration. Members of the COS will need to provide written approval of the reading lists before the conclusion of the semester preceding the semester in which the student plans to examine (approved by end of spring semester for fall exams; approved by end of fall semester for spring exams).

Failure to obtain COS signatures on the approved reading lists by the deadline will prevent the student from taking comprehensive examinations the following semester. The approved reading lists must be submitted to the LAS office for inclusion in the student's file.

THESIS OR PROFESSIONAL PAPER PROSPECTUS

The prospectus form is an internal form that is approved by the student's COS and the Associate Director for Academic Programs. The form must be accompanied by both a brief abstract (no more than 150 words) and prospectus (no more than 1,500 words) of the proposed research. Submission deadlines are:

- May 1st for fall graduation
- December 1st for spring graduation
- February 15th for summer graduation

ANNOUNCEMENT OF EXAMINATION

The Announcement of Examination online form is required for comprehensive exams, professional papers, and the oral defense of a thesis. Students must complete the form at least two weeks prior to the date of the exam or defense in Graduate Studies' online system. Graduate Studies will not accept the Announcement of Examination unless the Program of Study has already been approved.

INDEPENDENT STUDY AUTHORIZATION

Students who wish to take an Independent Problems course for inclusion in their program of study must petition the LAS program for permission. To do so, students submit an Independent Study Authorization form for review.

LAS COURSE CONTENT

If a student identifies a course that does not typically contain at least 40% LAS-related content, they may petition to include such a course in his/her program as long as the course instructor can demonstrate that the course (through readings, lectures, and research papers) will meet the 40% LAS content criteria. Students may petition by completing the LAS Course Content form found on the LAII website.

COMMITTEE ON STUDIES

ESTABLISHMENT OF COMMITTEE ON STUDIES (COS)

MALAS students are required to establish their Committee on Studies (COS) mid-way through the second semester of full-time study. Students who are pursuing their degree on a part-time basis (6 credit hours or less per semester) or are enrolled in a dual-degree program must establish their COS one year before their intended graduation semester. The COS for Plan I consists of at least three faculty members (including the thesis chair). The COS for Plan II consists of three faculty members. The student asks one of the members to act as chairperson. Non-LAS faculty may be approved on a case-by-case basis by the Associate Director for Academic Programs. Experts in LAS who are Part-Time Instructors should not be placed on committees, unless approved by the Associate Director for Academic Programs.

To formally establish the COS, students complete the Declaration of COS form and submit it to the Associate Director for Program Development. The deadline for Spring 2021 submission is April 23. The deadline for Fall 2020 submission is November 20.

A detailed roadmap of the MA graduation process may be found online on the Graduate Studies website: <http://grad.unm.edu/resources/start-to-finish-unm/start-to-finish.html>.

DUTIES OF THE COMMITTEE ON STUDIES (COS)

The COS helps students select courses and guides them through the intellectual process of writing a thesis, professional paper, or preparing for exams. If a student opts to pursue exams, the COS helps develop a reading list that constitutes the body of knowledge the student will master. The MALAS program appreciates the broad diversity of departmental and disciplinary approaches to the MA exam and reading list. At the same time, the minimal duties of the COS include:

- Through semesterly meetings, advising the student on such topics as coursework, professional paper topics, the MA exam reading list, issues and questions that organize the reading list, and appropriate theoretical or methodological approaches to these issues and questions.
- Meeting with the student and consulting with other faculty committee members no later than the middle of the third semester to discuss issues relevant to exams and/or professional papers.
- Evaluating examinations or professional papers and, for students following Plan I, to serving as the thesis committee.

ICLAS provides the following additional recommendations to COS members who are overseeing comprehensive examinations, which include:

- The student's academic areas of interest and potential career path;
- The program's interdisciplinary mission (see ICLAS Policy Manual);
- The connections that can be made within the student's concentration;
- The ICLAS recommendation that bibliographies include strong representation of voices from Latin America;
- The ICLAS recommendation that bibliographies encourage depth and analytical quality over quantity, considering that each concentration exam is not comprehensive of a disciplinary field in the same sense as a departmental MA exam.

The COS is encouraged to give the student documents relevant to exam preparation that express what their department considers central to disciplinary mastery. Such materials may also be given to the Latin American Studies program for inclusion in the Graduate Student Handbook. Consultation of the Goals of

the Master's Examination, as outlined in the Latin American Studies Graduate Student Handbook will also be helpful to the conversations between the COS and the student.

Members of the COS will need to sign off on the exam reading list by December 1 for spring exams and by May 1 for fall exams. **Failure to obtain COS signatures by the deadline will prevent the student from taking MA examinations the following semester.** Both the COS form and approved reading list must be submitted to the LAS office for inclusion in the student's file.

The student's responsibilities vis-à-vis the COS are as follows:

- During the first semester in the program, the student should begin to identify LAS faculty members whose areas of teaching and research coincide with the student's academic and career interests.
- Traditionally, all members of the COS should be chosen from the tenured or tenure-track faculty identified on the Concentration Guidelines as approved for that concentration. Exceptions are occasionally made, when a student identifies a member of the faculty with a unique and highly appropriate specialization and that faculty member is willing to serve on the COS. These exceptions must be approved by the Associate Director for Academic Programs.
- When a faculty member agrees to serve on the COS, the student should provide that faculty member with a copy of each of the following, which can be found in this handbook or obtained from the Associate Director for Program Development:
 - These guidelines
 - The ICLAS Policy on Comprehensive Exams
 - The MALAS Comprehensive Exam Assessment Rubric
- It is the student's responsibility to plan ahead and be proactive and persistent in seeking advisement in all processes relating to the establishment of the COS and in consultation with the COS regarding exams, professional papers, or thesis; most faculty prefer reminders and appreciate advisees who take the initiative to maintain contact.
- The student should schedule a meeting to sit down together with the faculty committee by the beginning of the third semester.
- If taking a comprehensive exam, the student should prepare a preliminary reading list, questions that organize the bibliography and a paragraph that summarizes the problems they wish to focus on and their trajectory in dealing with them, including future course work. If writing a professional paper or thesis, the student should prepare an abstract that outlines the research question they plan to pursue. For the former, students should begin the reading list by gathering readings and relevant suggested bibliography from their course syllabi, as well as considering the themes and problems that organize the courses they have taken and the research or relevant professional work they have completed. For the latter, students should include the tentative theoretical and methodological foundations that will inform the project.
- Students should maintain three-way virtual communication (e-mail, OneDrive documents, etc.) with the faculty members in the concentration regarding the composition of the reading list and their progress through the degree (course selection, research projects, internships, pre-professional advisement).
- **Students must obtain signatures from all three faculty members on their respective MA reading lists and/or abstracts no later than the end of the third semester. Failure to do this will delay graduation.** Students should make sure they are in continual contact with their faculty regarding progress on the list until it has been approved.

POLICY ON COMPREHENSIVE EXAMINATIONS

Comprehensive examinations can only be taken after Graduate Studies has approved the Program of Study (POS) (see section on Forms and Deadlines for more information).

Preparing for the Exam:

- Reading lists should be based on students' interest and courses taken and not be considered a new project. The reading list will vary in accordance to with individual concentrations, however students and faculty should be aware that this is a five-hour, closed note exam and design the list accordingly.
- Students in all concentrations are expected to produce a cogent discussion of the topic, based on a review of the relevant literature. Students should demonstrate their understanding of theories and/or methodologies relevant to their topic, grounding their application in a concrete, real, substantial case or text. They should write an original essay, rather than simply reproduce course content. The exam response should present a reasoned, literature-based analysis of the question, which results in a persuasive scholarly and/or policy argument.
- The semester before a student takes comprehensive exams, they will meet with the examining faculty. At that meeting students will learn the faculty's expectations for the exam output, the specific structure of the exam in that concentration, and will develop an agreed upon bibliography (see section on Forms and Deadlines for more information).

Structure of the Comprehensive Exam:

- All exams have some element of choice for students but examining faculty determine the extent to which students will have input into exam questions and the extent to which exam questions are tailored to individual students. The examining faculty may choose to ask students to respond to one or two questions in their concentration.
- The exams are scheduled on the Friday of fall and spring break to guarantee that students have sufficient coursework to complete the comps successfully.
- Students will complete the exam in a five-hour sit-down session. There will be no page limit for responses.
- Exams are written in a quiet room or computer lab, on computers that are disconnected from the Internet. USB drives will be provided by LAS proctors. Students may bring with them their approved bibliography, but cannot bring notes, books or other materials. Exam instructions advise students not to worry about mind-blocks on details (e.g. names and dates), but to describe the person, phenomenon, or event, and give an approximate date, if they are at a loss.
- Plan II students in the two-year MA program take their exams in the last semester of their program of study. Students in dual degree programs who are required to take comps may, on the approval of the examining faculty, take the exam earlier.

Grading the Exam:

- Per Graduate Studies guidelines faculty have two weeks to grade the exams. Faculty submit the LAS grading rubric to the LAS program for assessment purposes and submit the Graduate Studies Report on Examination online within two weeks following the exam date, and no later than one week before the deadlines.
- Examining faculty assign a grade of Pass with Distinction, Pass, Low Pass, or Failed.
- If a student fails the comprehensive examination, they may retake the exam one more time the following semester. The committee will create new questions based on the same reading list. A second failure will result in the student's termination from the program.

- “Pass with Distinction” recognizes that a student achieved excellence in the degree concentration. If a student receives “Pass with Distinction” from two out of three committee members, they will be awarded an overall “Pass with Distinction” on the comprehensive examination.

GOALS OF THE COMPREHENSIVE EXAMINATIONS

The following goals and evaluation rubric were approved by the members of the Interdisciplinary Committee on Latin American Studies (ICLAS) and articulate what ICLAS sees as desired outcomes of an MA in Latin American Studies. The rubric is used in program evaluation and is included, here, as a guide to preparation. The rubric is also distributed to faculty administering comprehensive examinations. Students should therefore discuss with the members of their Committee on Studies the specific expectations they have for the comprehensive examination essay.

General Goals

Students should demonstrate their breadth of preparation in the Latin American field, including:

- In-depth knowledge the field of concentration in Latin American Studies;
- An understanding of the theory and/or methodology of relevant academic disciplines;
- The ability to apply an interdisciplinary perspective, including theory and/or methodology, to field-relevant literature or data in the discussion of issues, problems, or cases;
- The ability to bring to their analysis of these issues, problems, or cases, a breadth of knowledge of the history, society, and culture(s) of Latin America.

ICLAS Evaluation Rubric

High Pass: This exam overall exceeds expectations for this level of graduate studies. The essay:

1. Demonstrates comprehensive mastery of specific Latin American issues, problems, or cases, by describing them in relation to contemporary, historical, local, regional, and/or international processes;
2. Presents a sophisticated analytical thesis that responds to the problem posed;
3. Demonstrates comprehensive understanding of the literature, by supporting the analysis with defensible interpretations of appropriate sources;
4. Employs with mastery concepts, theory, methods, or approaches of the discipline or field;
5. Demonstrates comprehensive mastery of the issues, problems, or cases;
6. Thoroughly answers all parts of the question asked;
7. Presents the ideas in compelling, coherent, clear analytical arguments, supported by appropriate bibliographical references.

Pass: This exam overall fully meets expectations for this level of graduate studies. The essay:

1. Demonstrates comprehensive knowledge of specific Latin American issues, problems, or cases, by describing them in relation to contemporary, historical, local, regional, and/or international processes;
2. Presents a comprehensive analytical thesis that responds to the problem posed;
3. Demonstrates comprehensive knowledge of the literature, by supporting the analysis with defensible interpretations of appropriate sources;
4. Employs concepts, theory, methods, or approaches of the discipline or field in an intelligent manner;
5. Demonstrates a full understanding of the issues, problems, or cases;

6. Addresses all parts of the question asked;
7. Presents the ideas in an organized analytical argument, in articulate language, supported by appropriate source references;
8. May have some extraneous or erroneous material, which does not detract from the overall quality of the essay.

Low Pass: This exam overall meets expectations for this level of graduate studies. The essay:

1. Demonstrates adequate knowledge of specific Latin American issues, problems, or cases, by describing them in relation to contemporary, historical, local, regional, and/or international processes;
2. Presents a thesis that responds to the problem posed;
3. Demonstrates adequate knowledge of the literature, by supporting the analysis with defensible interpretations of appropriate sources;
4. Demonstrates an understanding of some concepts, theory, methods, or approaches of the discipline or field;
5. Demonstrates an adequate understanding of the issues, problems, or cases;
6. Addresses the main points of the question asked;
7. Presents the ideas in an organized analytical argument, in articulate language, supported by appropriate source references;
8. May have some extraneous or erroneous material, which detracts from the overall quality of the essay.

Fail: This exam overall fails to meet expectations for this level of graduate studies. The essay does one or more of the following:

1. Fails to demonstrate adequate knowledge of specific Latin American issues, problems, or cases, by describing them in relation to contemporary, historical, local, regional, and/or international processes;
2. May not present a thesis that responds to the problem posed;
3. Fails to demonstrate adequate knowledge of the literature, by supporting the analysis with defensible interpretations of appropriate sources;
4. Fails to demonstrate an understanding of concepts, theory, methods, or approaches of the discipline or field;
5. Fails to demonstrate an adequate understanding of the issues, problems, or cases;
6. Does not address the main points of the question asked;
7. Presents the ideas in an unintelligible manner;
8. May consist primarily of summaries of the readings.

GOALS OF THE THESIS/PROFESSIONAL PAPER

The thesis or professional paper is developed through close consultation with the student's Committee on Studies. Students should expect to adhere to the scholarly standards and expectations of the discipline/department aligned with the relevant concentration. Plan I students should plan to complete and defend their thesis in their final semester.

Students should consult with the Associate Director for Academic Programs and their COS faculty members to discuss expectations for their written work.

MALAS DUAL DEGREES

Below are descriptions and requirements for the four dual degrees offered through the LAS program as taken from the UNM catalog. All dual degree students are expected to adhere to the requirements for the chosen LAS concentration that are set forth in a subsequent section in this handbook. All dual degree students are also expected to abide by the language requirement explained in the preceding paragraph.

With the exception of MALAS/JD students, all dual degree students **must complete their degree requirements for both programs and graduate within the same semester**. This is a university-wide regulation.

Dual degree students must familiarize themselves with the policies and deadlines of two departments. It is imperative that dual degree students work closely with designated advisors in the two programs to ensure that they are meeting requirements for both programs.

MA IN LATIN AMERICAN STUDIES AND JURIS DOCTOR (MALAS/JD)

The Juris Doctor (JD) and Master of Arts (MA) in Latin American Studies dual degree program is jointly administered by the Dean of the School of Law and the Director of Academic Programs for Latin American Studies. The purpose of this program is to prepare legal professionals for work in Latin America or with Latinx populations in the United States. By combining legal training with Latin American language and area studies, the program enables students to develop professional skills directly applicable to Latin American nations and populations. In addition, the student earns two degrees in less time and at less expense than would be required if each were pursued separately.

- 80 credit hours of Law coursework (that must include 9 credit hours of international law),
- 24 credit hours of Latin American Studies coursework, with a minimum of 9 credit hours in each of two concentrations, and
- 3 credit hour bridge course covering subject matter linking Law and Latin American Studies.

The first-year Law curriculum consists of required courses that emphasize methods of legal reasoning, policy analysis, and the analysis of legal institutions. During their second and third years, students choose from approximately 100 elective courses in developing individualized programs suited to their career goals. Because the School of Law requires 86 credits hours to confer the JD, Law will cross-count up to an additional 6 credit hours of course work that students have taken for the LAS component.

The Latin American Studies component requires that students complete a minimum of 12 hours in their area of concentration (see following section on “Concentrations” for more information). The remaining 12 credit hours are dedicated to the required Pro-Seminar (LTAM 510) and 9 hours of electives. Students must complete a minimum of 6 credits in graduate seminars numbered 500 or above (excluding 551 or 552 Problems courses). Students should consult with the Associate Director for Program Development to determine which courses are considered seminars.

To meet the exit requirements for the Latin American Studies component, students must 1) sit for the comprehensive examination or 2) complete an article-length professional paper (with both Law and LAS faculty members).

Entrance requirements must be met for both programs with students applying to both programs separately. All students follow Plan II (non-thesis). Students interested in the program should consult the advisors in the School of Law and in Latin American Studies.

MA IN LATIN AMERICAN STUDIES AND MASTER'S IN BUSINESS ADMINISTRATION (MALAS/MBA)

An integrated interdisciplinary program leading to the Master of Arts (MA) in Latin American Studies and Master of Business Administration (MBA) dual degree program is offered cooperatively by the Robert O. Anderson Graduate School of Management and the Latin American Studies program. This dual degree program is designed to prepare outstanding individuals for a diversity of dynamic and productive careers throughout the world in businesses, governments, private and governmental foundations, consulting firms, and other institutions with emphases on Latin America.

Students must enter the program with two years of undergraduate coursework, or its equivalent, in Spanish and/or Portuguese. Applicants must satisfy the requirements of both graduate programs. Those planning to enter this dual degree program are urged to consult with the MBA program advisors at the Anderson School of Management and with the Latin American Studies program.

The dual degree program reduces requirements to complete the two degrees by approximately 12 credit hours, to a minimum of 57 credit hours and a maximum of 72 credit hours past the bachelor's, depending on the number of waivers granted by the Anderson School of Management for core requirements.

- 24 credit hours of Latin American Studies courses, including a minimum of 12 credit hours in the area of concentration. The remaining 12 credit hours are dedicated to the required Pro-Seminar (LTAM 510) and electives. For those completing a thesis through Plan I, six of these elective hours would be thesis hours (LTAM 599).
- 31 core credit hours of Management courses, including: MGMT 501, 502, 504, 506, 508, 511, 520, 522, 526, 598, 600, and 601. Students interested in the focused MBA option should consult graduate advisor regarding number of total and shared credit hours.

Two fellowships are available specifically for students in this dual degree program: Bank of America MA in Latin American Studies/MBA Fellowship and Wells Fargo MA in Latin American Studies/MBA Fellowship. Both fellowships may be renewed annually. Please see ASM's funding page for information on applications and deadlines: <https://mba.mgt.unm.edu/funding/default.asp>. Please note that these fellowships are maintained and awarded by the Anderson School of Management and all questions should be directed to appropriate staff or faculty within the School.

MA IN LATIN AMERICAN STUDIES AND MASTER'S IN COMMUNITY AND REGIONAL PLANNING (MALAS/MCRP)

The Master of Arts (MA) in Latin American Studies and Master of Community and Regional Planning (MCRP) dual degree program is designed particularly for students who are interested in the professional practice of planning in a Latin American context. The program enables students to develop the skills and background necessary to assess public needs, determine and develop regional planning strategies and programs, and become familiar with land use planning concepts.

The Community and Regional Planning program at the University of New Mexico's School of Architecture and Planning is dedicated to planning and advocating for sustainable communities and ecosystems throughout the U.S. Southwest region and Latin America. Graduates of this dual degree program possess the knowledge and skills necessary to support planning by diverse human communities throughout the Western Hemisphere. Students in this dual degree program learn to assist Latin American communities to create community-based plans and programs that sustain and enhance their culture, resource base, built environment, and economic vitality. The program promotes participatory processes that respond to community identities and development needs.

Please see both program admissions requirements. Students in the dual degree must apply to and be accepted by both programs.

The MA in Latin American Studies and MCRP dual degree program requires a minimum of 54 credit hours. The required graduate credit hours include:

- CRP 578, a 3-credit hour bridge seminar;
- 16 credit hours of Community and Regional Planning coursework: CRP 500, 511, 536, 580, 587;
- 24 credit hours of Latin American Studies coursework, including LTAM 510 and a minimum of 12 credit hours in the area of concentration;
- 8 credit hours of professional project, capstone studio (including preparation seminar), or thesis: CRP (588 and 589) or 597 or 598 or 599; and
- 3 elective credit hours of Community and Regional Planning coursework.

Students must also demonstrate capacity in two Community and Regional Planning competency areas, as determined in consultation with their advisors: 1) Providing a real-time professional deliverable to a client, and 2) Using spatial analysis to analyze planning problems and develop planning solutions. Each candidate is required to complete the MA in Latin American Studies and MCRP exit requirements. A thesis can count towards both program requirements.

MA IN LATIN AMERICAN STUDIES AND MASTER'S IN PUBLIC HEALTH (MALAS/MPH)

The Master of Arts (MA) in Latin American Studies and Master of Public Health (MPH) dual degree program is intended to prepare graduates to improve the health of Latin American populations and Latinx populations in the United States, with a primary focus on New Mexico, the U.S. Southwest, the United States/Mexico border region, and regions south of the border. It supplements the MPH program with in-depth study of languages, cultures, and societies that help prepare graduates to work effectively either in Latin America or with Latin American populations within the United States.

The MA in Latin American Studies and MPH dual degree program requires 63 credit hours. A minimum of 21 credit hours are required in Latin American Studies courses and a minimum of 42 credit hours are required in Public Health courses. At least 13 credit hours of the MPH component must have significant content related to Latin America or Latin American communities in the United States, to enable the student to integrate the content and practice of the two degrees.

Applicants for the dual degree program must apply separately to and meet the entrance requirements of each program. Preference is given to students who have public health experience (paid or voluntary), which may be community development, research, health education, health science, health promotion, or other health-related work.

Coursework for the MA in Latin American Studies component of the dual degree program includes a minimum of 12 graduate credit hours in the area of concentration.

The MPH component of the dual degree program requires a minimum of 42 credit hours as follows:

- PH 501, 502, 506, 520, 538, 552, and 560;
- PH 507 and 533 or 555;
- MPH studies with Latin American Studies content (10 credit hours) as follows: PH 579, 583, 596, and 598; and Public Health courses with Latin American/U.S. Latinx content or courses throughout the university with demonstrated content on Health and Latin America (3 credit hours);
- Related Electives (10 credit hours) to complete the 42-credit hour MPH requirement: Must include 3 credit hours of shared Public Health/Latin American Studies content.

Courses that may be taken as shared content electives depend on specific content when taught that includes at least 40% LAS content. Students may seek approval from the MPH program Director and the Latin American Studies Associate Director for Academic Programs to count other graduate courses toward their elective credit hours. Students are strongly encouraged to discuss with their Public Health advisor their particular interests, for example: policy, management, or epidemiology, and relevant courses offered throughout the University.

Exit requirements for the dual degree program include a professional paper that spans topics from Public Health and the LAS area of concentration. The professional paper must address a public health topic related to Latin America or Latinx populations in the U.S. The professional paper is supervised by a committee of three faculty members, including at least one Latin American Studies faculty member from outside the MPH program.

PETITIONS AND AD HOC CONCENTRATIONS

The MA in LAS and LAS dual degree programs offer such a high degree of flexibility that students seldom need to make changes in program requirements. In some cases, students might identify a course that does not typically contain at least 40% LAS-related content. Students may petition to include such a course in their program of study as long as they and the course instructor can demonstrate that the course (through readings, lectures, and research papers) will meet the 40% LAS content criteria. Should the student encounter either of the above situations, they should petition by completing either the LAS Course Content form (see following section on Forms and Deadlines).

In rare cases, LAS students who have a strong rationale for pursuing a concentration not listed in the program's list of concentrations may submit a petition to undertake an "ad hoc concentration." The ad hoc concentration is intended to allow students to develop a concentration that is otherwise not possible, as it draws on courses that are otherwise not housed in any existing concentration.

Such petitions will, by necessity, be subject to considerable scrutiny, in order to assure that the proposed course of study ensures adequate rigor and preparation at the MA level. Petitions should be substantive and thorough, indicating: 1) proposed coursework to complete the concentration; 2) evidence of faculty support for mentorship and supervision in the area; and 3) a narrative and reading list indicating sufficient understanding of the proposed field to engage in independent construction of a course of work.

Petitions for ad hoc concentrations should be directed to the Associate Director for Academic Programs for preliminary review. Upon approval, the petition will be forwarded to the Interdisciplinary Committee on Latin American Studies (ICLAS) for review. ICLAS makes the final determination about whether to approve or disapprove ad hoc concentration petitions. Note that ad hoc concentrations will not appear on a student's official transcript. Petitions will be assessed according to the following criteria:

1. The petition indicates the availability of sufficient numbers of courses to fulfill concentration requirements (21 credit hours).
2. The proposed field represents appropriate content for a Latin American Studies degree and is demonstrably important and relevant to Latin American scholarship. That is, a substantial proportion of available coursework contains Latin American area material, and the area constitutes an important aspect of Latin American scholarship or practice.
3. The proposed boundaries of the field demonstrate sufficient breadth to be credible as a concentration at the MA level. For MA students, the concentration will allow the student to demonstrate sufficient mastery of the basic literature and methodologies in the field to inform professional practice or advanced study upon graduation.
4. The proposed field provides for sufficient depth to demonstrate MA level competence (theoretical, methodological, empirical, and where appropriate, policy application).
5. The student has established sufficient faculty support to generate a Committee on Studies to a) guide in course selection and comprehensive exam preparation, and b) represent the area on the student's thesis (where appropriate) or dissertation committee.

CONCENTRATION ADVISEMENT GUIDELINES

Below are the advisement guidelines for the interdisciplinary concentrations offered through the LAS program. Students chose one concentration from the list below. Variations may occur from year to year in the availability of faculty members to support concentrations. Such changes in faculty availability are beyond the control of the LAS program. Students may find faculty outside of the lists presented below to work with on each concentration. For more information on committee deadlines and requirements, please see the Committee on Studies section of this handbook.

- Arts, Literature & Cultural Studies
- Conflict, Peace & Rights
- Environmental Governance & Resilience
- History & Society
- Indigeneity in the Americas
- Markets & Development

ARTS, LITERATURE & CULTURAL STUDIES

From the visual and performing arts to literature, language, and cultural studies, this specialization offers MALAS students the opportunity to explore historical and contemporary Latin American cultural contributions. Through coursework that spans the humanities and social sciences—including, but not limited to, Anthropology, Art & Art History, Film & Digital Arts, Music, and Spanish & Portuguese—students focus on the critical study of creative expressions, thoughts, practices, and products in relation to social, political, historical, and economic contexts. In addition to preparing students for academic careers, the Arts, Literature & Cultural Studies specialization provides excellent training for those interested in creative and critical writing, museums, arts administration, performance, heritage conservation, and related fields.

Faculty:

- Jesse Aleman (English)
- Ana Alonso-Minutti (Music)
- Adán Ávalos (Chicana and Chicano Studies)
- Judy Bieber (History)
- Rebecca Blum-Martinez (Language, Literacy and Sociocultural Studies)
- Ronda Brulotte (Geography and Environmental Studies/Latin American Studies)
- Doris Careaga-Coleman (Chicana and Chicano Studies)
- Kency Cornejo (Art & Art History)
- Patricia Covarrubias (Chicana and Chicano Studies)
- Jaelyn deMaria (Communication & Journalism)
- Paulo Dutra (Spanish & Portuguese)
- Les Field (Anthropology)
- Richard File-Muriel (Spanish & Portuguese)
- Kimberley Gauderman (History)
- Felipe Gonzáles (Sociology)
- Laura Harjo (Community & Regional Planning)
- Frances Hayashida (Anthropology)
- Ray Hernández-Durán (Art & Art History)
- Luis Herrán Ávila (History)
- Natasha Howard (Africana Studies)
- Elizabeth Hutchison (History)
- Margaret Jackson (Art & Art History)
- Michael Lechuga (Communication & Journalism)
- Kimberle López (Spanish & Portuguese)
- Miguel López (Spanish & Portuguese)
- Nancy López (Sociology)
- Carlos López Leiva (Language, Literacy and Sociocultural Studies)
- Susana Martínez Guillem (Communication & Journalism)
- Kathryn McKnight (Spanish & Portuguese)
- A. Gabriel Meléndez (American Studies)
- Anna Nogar (Spanish & Portuguese)
- Suzanne Oakdale (Anthropology)
- Keith Prufer (Anthropology)
- Catherine Rhodes (Anthropology)
- Ilija Rodríguez Nazario (Communication & Journalism)
- Levi Romero (Chicana and Chicano Studies)

- Patricia Rosas Lopátegui (Chicana and Chicano Studies)
- Eleuterio Santiago-Díaz (Spanish & Portuguese)
- Angelica Serna Jerí (Spanish & Portuguese/Latin American Studies)
- Joshua Shapero (Anthropology)
- Mía Sosa Provencio (Teacher Education, Educational Leadership, and Policy)
- Loa Traxler (Anthropology)
- Samuel Truett (History)
- Michael Trujillo (American Studies)
- Santiago Vaquera-Vásquez (Spanish & Portuguese)
- Irene Vásquez (American Studies/Chicana and Chicano Studies)
- Damián Vergara Wilson (Spanish & Portuguese)
- Richard Wood (Sociology)

CONFLICT, PEACE & RIGHTS

The Conflict, Peace & Rights specialization introduces students to the interdisciplinary, comparative study of conflict, law, human rights, and related subjects in Latin America. Coursework examines the causes, practices, and consequences of violence as well as nonviolent methods of conflict management, resolution, and transformation. Students explore how human conflict in Latin America has been shaped by various socio-economic, cultural, political, and historical factors. This specialization is particularly suited to research and applied careers in the fields of law and governance in the Americas. Coursework is taken in the fields of Anthropology, Art History, Communication, Economics, History, Law, Political Science, Sociology, and Spanish & Portuguese, among others. The Conflict, Peace & Rights specialization is also recommended for MALAS students completing the dual degree JD at the UNM School of Law.

Faculty:

- Judy Bieber (History)
- Ronda Brulotte (Geography and Environmental Studies/Latin American Studies)
- Paulo Dutra (Spanish & Portuguese)
- Les Field (Anthropology)
- Richard File Muriel (Spanish & Portuguese)
- Kimberley Gauderman (History)
- Miriam Gay-Antaki (Geography and Environmental Studies)
- Felipe Gonzáles (Sociology)
- Frances Hayashida (Anthropology)
- Luis Herrán Ávila (History)
- Elizabeth Hutchison (History)
- Margaret Jackson (Art & Art History)
- Kimberle López (Spanish & Portuguese)
- Miguel López (Spanish & Portuguese)
- Nancy López (Sociology)
- Carlos López Leiva (Language, Literacy and Sociocultural Studies)
- Kathryn McKnight (Spanish & Portuguese)
- Suzanne Oakdale (Anthropology)
- Keith Prufer (Anthropology)
- Catherine Rhodes (Anthropology)
- Iliá Rodríguez Nazario (Communication & Journalism)
- Levi Romero (Chicana and Chicano Studies)
- Patricia Rosas Lopátegui (Chicana and Chicano Studies)
- Eleuterio Santiago-Díaz (Spanish & Portuguese)
- Angelica Serna Jerí (Spanish & Portuguese/Latin American Studies)
- Joshua Shapero (Anthropology)
- Mía Sosa Provencio (Teacher Education, Educational Leadership, and Policy)
- Loa Traxler (Anthropology)
- Samuel Truett (History)
- Michael Trujillo (American Studies)
- Santiago Vaquera-Vásquez (Spanish & Portuguese)
- Irene Vásquez (American Studies/Chicana and Chicano Studies)
- Damián Vergara Wilson (Spanish & Portuguese)
- Richard Wood (Sociology)

ENVIRONMENTAL GOVERNANCE & RESILIENCE

A specialization in Environmental Governance & Resilience allows MALAS students to explore the complex dynamics of coupled human-environment systems in Latin America. Courses in this area of specialization address the unprecedented global challenges of ensuring food security, increasing demands for energy and water, and preventing environmental degradation, all in the face of climate change. Students gain exposure to resilience-based research and applications that address pressing societal challenges, including climate change, demographic shifts and infrastructure, human health and biology, sustainable food-water-energy systems, and social and economic inequalities. Coursework may be taken in a range of fields, including Anthropology, Communication, Community & Regional Planning, Geography & Environmental Studies, Political Science, Public Administration, Public Health, Sociology, among others. The Environmental Governance & Resilience specialization is particularly suited for MALAS students pursuing the dual degree program in Community & Regional Planning (MCRP) or those pursuing a career in health-related fields, including MALAS students pursuing the dual degree Master of Public Health (MPH) in UNM's College of Population Health.

Faculty:

- Ronda Brulotte (Geography and Environmental Studies/Latin American Studies)
- Lisa Cacari Stone (College of Population Health)
- Joseph Cook (Biology)
- Chris Duvall (Geography and Environmental Studies)
- Heather Edgar (Anthropology)
- Les Field (Anthropology)
- Richard File Muriel (Spanish & Portuguese)
- Matías Fontenla (Economics)
- Miriam Gay-Antaki (Geography and Environmental Studies)
- Moises Gonzales (Community & Regional Planning)
- Raul Gouvea (International Management)
- Laura Harjo (Community & Regional Planning)
- Frances Hayashida (Anthropology)
- Szu-Han Ho (Art & Art History)
- Claudia Isaac (Community & Regional Planning)
- Ted Jojola (Community & Regional Planning)
- Maria Lane (Geography and Environmental Studies)
- Jami Nelson-Núñez (Political Science)
- Laura Nervi (College of Population Health)
- Joshua Shapero (Anthropology)
- Francisco Soto Más (College of Population Health)
- William Stanley (Political Science)
- Jennifer Tucker (Community & Regional Planning)
- Francisco Uviña-Contreras (Community & Regional Planning)
- Nina Wallerstein (College of Population Health)
- Marygold Walsh-Dilley (Honors College)
- Benjamin Warner (Geography and Environmental Studies)
- Christopher Witt (Biology)

HISTORY & SOCIETY

The History & Society concentration allows students to develop an integrated program of historical inquiry focusing on Latin America. Students benefit from interdisciplinary grounding in methods of historical research and textual criticism, cultural heritage and museum studies, anthropology, historical geography, digital humanities, oral history, and visual methods. Coursework in Anthropology, Art History, Geography & Environmental Studies, History, Museum Studies, Spanish & Portuguese, and other departments, allows for the study of pre-Columbian through Modern periods of Latin American history. The History & Society concentration provides an excellent foundation for further academic study in History and related fields, in addition to preparing students for applied careers in history, cultural resource management, and museums.

Faculty:

- Sergio Ascencio Bonfil (Political Science)
- Judy Bieber (History)
- Melissa Binder (Economics)
- Ronda Brulotte (Geography and Environmental Studies/Latin American Studies)
- Michael Candelaria (Philosophy)
- Kency Cornejo (Art & Art History)
- Claudia Díaz Fuentes (Economics)
- Paulo Dutra (Spanish & Portuguese)
- Chris Duvall (Geography and Environmental Studies)
- Les Field (Anthropology)
- Richard File Muriel (Spanish & Portuguese)
- Matías Fontenla (Economics)
- Manuel García y Griego (History)
- Kimberley Gauderman (History)
- Felipe Gonzáles (Sociology)
- Laura Harjo (Community & Regional Planning)
- Frances Hayashida (Anthropology)
- Ray Hernández-Durán (Art & Art History)
- Luis Herrán Ávila (History)
- Natasha Howard (Africana Studies)
- Mala Htun (Political Science)
- Elizabeth Hutchison (History)
- Claudia Isaac (Community & Regional Planning)
- Margaret Jackson (Art & Art History)
- Ted Jojola (Community & Regional Planning)
- Maria Lane (Geography and Environmental Studies)
- Nancy López (Sociology)
- Kathryn McKnight (Spanish & Portuguese)
- Manuel Montoya (International Management)
- Jami Nelson-Nuñez (Political Science)
- Sharon Nepstad (Sociology)
- Anna Nogar (Spanish & Portuguese)
- Suzanne Oakdale (Anthropology)
- Mark Peceny (Political Science)
- Keith Pruffer (Anthropology)
- Levi Romero (Chicana and Chicano Studies)
- Catherine Rhodes (Anthropology)

- Eleuterio Santiago-Díaz (Spanish & Portuguese)
- Angelica Serna Jerí (Spanish & Portuguese/Latin American Studies)
- Joshua Shapero (Anthropology)
- William Stanley (Political Science)
- Loa Traxler (Anthropology)
- Samuel Truett (History)
- Michael Trujillo (American Studies)
- Jennifer Tucker (Community & Regional Planning)
- Francisco Uviña-Contreras (Community & Regional Planning)
- Santiago Vaquera-Vásquez (Spanish & Portuguese)
- Kira Villa (Economics)
- Marygold Walsh-Dilley (Honors College)
- Benjamin Warner (Geography and Environmental Studies)
- Richard Wood (Sociology)

INDIGENEITY IN THE AMERICAS

Indigeneity in the Americas is a concentration that provides students with a foundation in ethical, theoretical, and empirical frameworks critical to a deeper understanding of Indigenous issues. The courses associated with the specialization explore diverse cultural traditions, the legacies of colonialism, social movements, belief systems, and political ecologies that shape the experience of Indigenous communities throughout the Americas. Courses focusing on Indigeneity in the Americas are wide-ranging; fields of study include, but are not limited to, Anthropology, Art History, Community & Regional Planning, History, Law, Linguistics, and Spanish & Portuguese. The specialization also draws on UNM's outstanding resources as a premier research institution within the Indigenous Southwest, offering students the unique opportunity for comparative Hemispheric study.

Faculty:

- Judy Bieber (History)
- Ronda Brulotte (Geography and Environmental Studies/Latin American Studies)
- Kency Cornejo (Art History)
- Les Field (Anthropology)
- Richard File-Muriel (Spanish & Portuguese)
- Kimberly Gauderman (History)
- Alyosha Goldstein (American Studies)
- Moises Gonzales (Community & Regional Planning)
- Raul Gouvea (International Management)
- Laura Harjo (Community & Regional Planning)
- Frances Hayashida (Anthropology)
- Margaret Jackson (Art History)
- Ted Jojola (Community & Regional Planning)
- Kathryn McKnight (Spanish & Portuguese)
- Suzanne Oakdale (Anthropology)
- Keith Prufer (Anthropology)
- Loa Traxler (Anthropology)
- Catherine Rhodes (Anthropology)
- Angélica Serna Jerí (Spanish & Portuguese/Latin American Studies)
- Joshua Shapero (Anthropology)
- Eliseo Torres (Language, Literacy, and Sociocultural Studies)
- Samuel Truett (History)
- Marygold Walsh-Dilley (Honors College)
- Rosa Vallejos Yopán (Linguistics)
- Christine Zuni-Cruz (Law)

MARKETS & DEVELOPMENT

A concentration in Markets & Development provides MALAS students with an interdisciplinary background in the theories and methods necessary to understand economic, political, and development issues within Latin America. A student interested in this field will learn the skills of a connector and translator in the world economy. This specialization introduces students to development practices and patterns in Latin America, including how markets emerged and how they function as well as how public and private spaces are governed and administered. Courses may include fields of study such as Economics, Geography & Environmental Studies, Management, Political Science, Public Administration, and Sociology, among others. The Market & Development Specialization is also recommended for MALAS students participating in the dual degree Master of Business Administration (MBA) program at UNM.

Faculty:

- José Alberto Canaca (School of Medicine)
- Sergio Ascencio Bonfil (Political Science)
- Judy Bieber (History)
- Ronda Brulotte (Geography and Environmental Studies/Latin American Studies)
- Lisa Cacari Stone (College of Population Health)
- José Cerrato (Civil Engineering)
- Chris Duvall (Geography and Environmental Studies)
- Matías Fontenla (Economics)
- Miriam Gay-Antaki (Geography and Environmental Studies)
- Moises Gonzales (Community & Regional Planning)
- Raul Gouvea (International Management)
- Laura Harjo (Community & Regional Planning)
- Frances Hayashida (Anthropology)
- Mala Htun (Political Science)
- Claudia Isaac (Community & Regional Planning)
- Ted Jojola (Community & Regional Planning)
- Maria Lane (Geography and Environmental Studies)
- Agustín León-Moreta (Public Administration)
- Manuel Montoya (International Management)
- Jami Nelson-Nuñez (Political Science)
- Laura Nervi (College of Population Health)
- Levi Romero (Chicana and Chicano Studies)
- Francisco Soto Más (College of Population Health)
- William Stanley (Political Science)
- Douglas Thomas (International Management)
- Jennifer Tucker (Community & Regional Planning)
- Francisco Uviña-Contreras (Community & Regional Planning)
- Nina Wallerstein (College of Population Health)
- Marygold Walsh-Dilley (Honors College)
- Benjamin Warner (Geography and Environmental Studies)

DUAL DEGREE ADVISEMENT GUIDELINES

Dual degree students should maintain regular contact with a designated advisor in the other graduate program to ensure that they stay informed about changes in degree requirements. The following guidelines were agreed upon between LAS and the second program; however, programs frequently change course requirements and/or course numbers without necessarily informing the LAS program. Students will need to complete departmental and university forms for both programs to ensure timely completion of the dual degree.

MALAS/JD

The Law component requires a total of 80 credit hours of Law course work, which must include 9 hours of International Law, plus an additional 3-hour elective course that bridges Law and Latin American Studies. Students should consult with the Associate Director to determine which courses are appropriate for the bridge component.

A total of 107 credit hours are required for the dual degree MALAS/JD:

- 80 hours of Law courses
- 24 hours of LAS courses (6 of which are also credited towards the JD)
- 3 hours of a bridge course

Please note that the JD requires a total of 86 credit hours. As such, the School of Law will cross-count 6 credit hours of LAS courses towards the JD. These courses should be taken while the student is in residence at the Law School. Students should contact the School of Law to notify them of the 6 credit hours they intend to cross-count at the time of registration for those courses.

Students are required to complete all School of Law core curricular requirements. Additional hours for the JD are comprised of electives. The LAS component requires 24 credit hours. Students must complete 12 hours in their chosen concentration. The remaining 12 credit hours are devoted to LTAM 510 (Pro-Seminar) and electives.

MALAS/MBA

The MBA Core Courses and the LAS required courses must be completed for this program. The dual degree can be completed in a minimum of 55 credit hours with a maximum of 12 shared credits.

MBA Core Courses Include:

- MGMT 600 Perspectives on Management and Careers
- MGMT 501 Data Driven Decision Making
- MGMT 502 Financial Accounting & Analysis
- MGMT 504 Managerial Economics
- MGMT 506 Managing People in Organizations
- MGMT 508 Business and Society
- MGMT 511 Technology, Commercialization, & Global Environment
- MGMT 520 Operations Design and Decision Making
- MGMT 522 Marketing Management
- MGMT 526 Financial Decision Making
- MGMT 598 The Strategic Management Process
- MGMT 601 MBA Knowledge Exam (0 credit hours)

Students may choose to add a concentration to the MBA, taking additional elective courses. The LAS component of the program requires 24 credit hours. Students must complete at least 12 hours in their chosen concentration. The remaining 12 credit hours are devoted to LTAM 510 (Pro-Seminar) and electives.

MALAS/MCRP

The program requires a minimum of 54 credit hours including as follows:

CRP Coursework Includes (16 hours):

- CRP 500 Planning Theory and Process
- CRP 511 Analytical Methods for Planning
- CRP 536 Visualization Tools for Plan Making
- CRP 580 Community Growth and Land Use
- CRP 587 Political Economy of Urban Development in a Global World

Required Exit Course Options (8 hours):

- CRP 588 Thesis Preparation Seminar (if choosing Plan I)
- CRP 599 Master's Thesis
- CRP 589 Professional Project II
- CRP 597 Capstone Planning Studio (6 hours)
- CRP 598 iTown Studio (6 hours)

Elective Courses:

- Students complete 3 elective hours in CRP.

Required Bridge Course:

- CRP 578 Latin American Development Planning

LAS Required Courses:

The LAS component requires 24 credit hours. Students must complete at least 12 hours in their chosen concentration. The remaining 12 credit hours are devoted to LTAM 510 (Pro-Seminar) and electives.

MALAS/MPH

The program requires a minimum of 54 credit hours as follows:

The MPH component of the dual degree requires a minimum of 42 hours as follows:

- 15 credit hours of MPH component core: PH 501, 502, 503, 538, 552;
- 6 credit hours of additional MPH component courses: PH 507; 533 or 555;
- 11 credit hours: MPH courses with Latin American Studies content as follows: PH 579, 583; 596 or 597; 598; and Public Health courses with Latin American/U.S. Latino content or courses throughout the university with demonstrated content on health and Latin America (3 credit hours);
- 10 credit hours: Related electives. Must include 3 credit hours of shared Public Health/Latin American Studies content.

The LAS component requires total of 21 credit hours, including LTAM 510 and at least 12 credit hours in the chosen concentration.

Exit requirements for the dual degree program include a professional paper that spans topics from public health and the MALAS concentration, a master's exam in Public Health, and either PH 596 Professional Paper or PH 597 Public Health Integrative Experience. The Integrative Experience or the professional paper must address a public health topic related to Latin America or Latinx populations in the U.S. The professional paper is supervised by a committee of three faculty members, including at least one Latin American Studies faculty member from outside the MPH program.

COMPLETION OF DEGREE REQUIREMENTS

Master's students must fulfill all degree requirements by the date set by Graduate Studies to qualify for graduation in any given semester. Please see Graduate Studies website for more information: <https://grad.unm.edu/degree-completion/deadline.html>.

FINANCIAL ASSISTANCE

Need-based aid is available to graduate students through the UNM Student Financial Aid Office (<http://finaid.unm.edu/>).

Students who submitted application materials by February 1st (January 1st for international students) for the MA program for fall matriculation were automatically considered for a select number of merit-based Graduate Assistantships. These assistantships are generally only open to in-coming students. Very rarely does an assistantship opportunity become available for students currently in the program. If the LAS program becomes aware of an assistantship opportunity—including opportunities with other departments—eligible students will be notified and informed of application guidelines.

For additional information on jobs available on the UNM campus, including some Graduate Assistantships, you may consult UNM jobs (<https://unmjobs.unm.edu>).

Students with established residency in AK, AZ, CA, CO, HI, ID, MT, ND, NM, NV, OR, SD, UT, WA, WY may pursue a graduate degree in LAS at the in-state tuition rate. The Western Interstate Commission on Higher Education (WICHE) has established a cooperative agreement through Western Regional Graduate Programs (WRGP) that makes this possible.

Graduate Studies provides a list on its website (<http://grad.unm.edu/funding/index.html>) of both university and outside funding opportunities for students. Support for field research, conference attendance, scholarships, and fellowships are included on their list. Some opportunities require departmental nomination, but others require individual application materials from students. Students are encouraged to consult this list periodically to see if applications for individual nominations are available. Because many UNM funding opportunities require New Mexico residency, out-of-state residents who hope to secure funding are encouraged to establish residency as soon as possible. For more information on residency requirements, consult the Office of the Registrar's page on residency (<http://registrar.unm.edu/residency/index.html>).

The LAII offers a variety of funding opportunities (<http://laii.unm.edu/funding/>) for students whose studies are focused on Latin America and/or Iberia. These include Field Research Grants (FRG) to conduct fieldwork. The competition deadline is always in March. Specific information on requirements and application procedures can be obtained from the LAII. All applicants are required to seek matching funding from other units on campus, including those offered through Graduate Studies and the Graduate and Professional Student Association (GPSA).

Finally, LAS students who have been accepted to present a paper at a professional conference may request funding. LAII has modest funds available (typically around \$300) to offset expenses associated with travel. These funds are limited and awarded on a first-come-first-serve basis.

STUDENT GRIEVANCES

UNM has a Student Grievance Procedure which is in place to provide procedures for the resolution of disputes of an academic nature between students and UNM faculty. The procedures also provide guidelines for dealing with student disciplinary matters. Please take some time to familiarize yourself with the procedures at <http://pathfinder.unm.edu/campus-policies/student-grievance-procedure.html>. The Pathfinder, the UNM Student Handbook, also provides comprehensive information regarding measures to ensure a safe and respectful campus in other areas of student life.

POLICY ON ACADEMIC DISHONESTY

Below is the LAS policy on academic dishonesty, drafted by the Interdisciplinary Committee on Latin American Studies (ICLAS) and taken directly from the ICLAS policy manual. Students are expected to read it carefully and have a full understanding of what constitutes academic dishonesty. The consequences of violating the policy can be severe, including dismissal from the LAS graduate program.

“As Latin American Studies faculty at the University of New Mexico, we are dedicated to creating an environment in which academic integrity is valued and upheld by all. Our collective commitment to academic honesty is framed in the context of the University of New Mexico’s policy, which appears as follows in the Pathfinder:

UNM POLICY ON ACADEMIC DISHONESTY

Adopted by the President June 15, 1992

Each student is expected to maintain the highest standards of honesty and integrity in academic and professional matters. The University reserves the right to take disciplinary action, up to and including dismissal, against any student who is found guilty of academic dishonesty or otherwise fails to meet the standards. Any student judged to have engaged in academic dishonesty in course work may receive a reduced or failing grade for the work in question and/or for the course.

Academic dishonesty includes, but is not limited to, dishonesty in quizzes, tests, or assignments; claiming credit for work not done or done by others; hindering the academic work of other students; misrepresenting academic or professional qualifications within or without the University; and nondisclosure or misrepresentation in filling out applications or other University records.

What follows is the statement adopted on May 23, 2003 by the Interdisciplinary Committee on Latin American Studies (ICLAS) designed to clarify expectations for Latin American Studies students at UNM. All BA, MA, and PhD students in the Latin American Studies program are expected to adhere to the following guidelines regarding academic standards and behavior. These guidelines are not meant to be exhaustive. Students, especially undergraduates, are expected to seek the guidance of their professors about what constitutes appropriate academic behavior. Copies of these guidelines and disciplinary procedures can be found in the Latin American Studies student handbook and on the program’s website.

FORMS OF ACADEMIC DISHONESTY

ICLAS considers the following behaviors to constitute academic dishonesty and as such are unacceptable.

FABRICATION OF INFORMATION USED IN ACADEMIC WORK

This includes altering data to support research; presenting results from research that was not performed; and crediting source material that was not used for research.

PLAGIARISM

(presenting another person’s words or ideas as if they were one’s own)

This includes submitting, as your own work, part of or an entire work produced verbatim by someone else; paraphrasing ideas, data, or writing without properly acknowledging the source; unauthorized transfer and use of someone else’s computer file as your own; and unauthorized use of someone else’s data in completing an exercise. Presenting information obtained from formal or informal interviews, conversations, or observations of meetings without indicating the source is also plagiarism.

MULTIPLE SUBMISSIONS

This includes resubmission of a work that has already received credit with identical or similar content in another course without the consent of the present instructor; and submission of work with identical or similar content in concurrent courses without consent of instructors.

FACILITATING ACADEMIC DISHONESTY

This is defined as participating in any action that compromises the integrity of the academic standards of the University and the Latin American Studies program; assisting another student in committing an act of academic dishonesty. This includes taking a quiz, exam or similar evaluation in place of another person; allowing another student to copy from you; and providing material or other information to another student with knowledge that such assistance could be used in any of the violations mentioned above.

REGARDING COLLABORATIVE WORK AMONG STUDENTS.

Intellectual exchange among students is an extremely valuable aspect of the graduate experience, one which enriches the experience of each student as well as the quality of the program overall. However, in terms of assigned work, the amount of collaboration with others that is permitted can vary, depending on the policy set by the course instructor. Students must assume that collaboration in the completion of assignments is only permitted when explicitly specified by the instructor. Students must acknowledge any collaboration and its extent in all submitted work.

REGARDING SCIENTIFIC RESEARCH, PARTICULARLY INVOLVING HUMAN SUBJECTS.

The University and the Latin American Studies program are deeply concerned for the integrity of scientific research by both students and faculty with sound and safe practices. Student and faculty researchers are expected to maintain the University's policies and practices with respect to scientific misconduct with regard to Human Subjects. All research conducted by students and faculty under the auspices of the Latin American Studies program should follow the guidelines outlined by UNM Institutional Review Board (IRB) (<http://hsc.unm.edu/som/research/HRRC/maincampusirbhome.shtml>). If research involving human subjects is planned, approval of the IRB is required before the research may begin.

REGARDING THE USE OF INTERNET SOURCES.

As with any other source, information taken from the Internet must be properly cited in any assigned work. Again, these examples are not meant to be exhaustive, and the program reserves the right to determine, in a given instance, what action constitutes an infringement of academic honesty and integrity.

DISCIPLINARY PROCEDURES

When a student is suspected of academic dishonesty, the instructor will give the student an opportunity to explain his or her conduct. If the explanation is not satisfactory, the faculty member will assign a sanction associated with the course. The Instructor will report the academic dishonesty to the Associate Director for Academic Programs, providing supporting evidence such as a copy of the exam or paper in question. If further investigation is necessary, the Associate Director will also notify the student in writing. The Associate Director will inform the UNM Dean of Students of the case and will coordinate the subsequent investigation, review and decision-making process to determine appropriate disciplinary outcome.

Once an instructor has filed a report alleging academic dishonesty, the Associate Director will:

1. Inform the Dean of Students of the allegation
2. Convene ICLAS to discuss the available facts of the case, make a preliminary determination of whether the allegation is true (this may require more than one meeting and additional investigation), and reach a preliminary determination of the appropriate disciplinary action should the allegation prove to be true.

3. Provide the student accused of academic dishonesty the opportunity to meet with ICLAS to a) argue for a different interpretation of the facts of the case; and/or b) argue for a different disciplinary outcome.

ICLAS will then reach a final decision on the case based on the arguments presented to it. Because of the potential jeopardy to the reputation and rights of an accused person, great care will be taken to handle inquiry and investigations in a way that preserves confidentiality, providing information only to those with a need to know. A student accused of academic dishonesty will be informed at each stage of the process and will be given the opportunity to represent his or her case at every stage.

SANCTIONS FOR MISCONDUCT

Sanctions that may be imposed in cases of misconduct include the following (in order from minimum to maximum sanction):

FAILURE

Failure of the examination or paper up to and including failure of the course. Failure will be calculated in the student's grade for the course, and in the cumulative grade point average.

ADMONITION

A formal reprimand that becomes part of the student's official record.

PROBATION

A warning to the student that he/she is in serious danger of being required to withdraw from the program for a period during which a withdrawal action is pending. At the end of that time, the student may be relieved from probation by a majority vote of ICLAS if the student's conduct has been satisfactory. A student on probation may be required to withdraw from the program by vote of ICLAS at any time if his/her conduct is unsatisfactory. No student currently on probation may be recommended for a degree.

REQUIRED TO WITHDRAW

The student may be required to withdraw from the program. Depending on the time of withdrawal, the student may receive a grade in his/her current courses. In the case of failure to withdraw, ICLAS may dismiss the student from the program.

DISMISSAL

The student's connection with the program is terminated. This action must be approved by a two-thirds vote of ICLAS. Re-admission is possible only if approved by two-thirds vote of ICLAS. A student must re-apply to rejoin the LAS program no less than one year after dismissal. ICLAS may take the previous dismissal into consideration in its decision whether to readmit the student.

EXPULSION

ICLAS may recommend to the Dean of Students that the student be expelled from the University. As only the Dean of Students can take this action, such a recommendation is advisory only.

PROMOTING ACADEMIC INTEGRITY

PROACTIVE STRATEGIES

The procedures listed above are painful and difficult. The LAS program wishes to engender a climate of open discourse and scholarship, and it is our view that the best way to deal with academic dishonesty is to promote a climate that discourages such conduct in the first place. Students are asked to take the following proactive strategies seriously during their course of study in LAS:

DISCOURAGE ACADEMIC MISCONDUCT AMONG OTHER STUDENTS.

Take the time to produce quality work that you can be proud of; be thoroughly prepared for examinations.

DO NOT ALLOW OTHERS TO USE YOUR COMPUTER PROGRAMS.

Keep your computer password secret to avoid unauthorized access. When using class notes for an assignment, ask yourself: 'Did this information come from me?' Always document where and from whom you got your information (e.g., other students, professor, class text, web site, community members).

What can you do if you are unsure whether it is unauthorized collaboration or whether it is okay to work together? When in doubt, ask. Check your course syllabus or speak with your instructor for special requirements. Utilize resources for assistance.

LATIN AMERICAN STUDIES FACULTY AND RESEARCH AREAS

For a current list of faculty who support LAS students, please refer to:

<https://lail.unm.edu/people/faculty/las-profiles/index.html>