

DECLARATION OF COMMITTEE ON STUDIES**Instructions for MA students**

The Committee on Studies (COS) is comprised of three faculty members from the chosen concentration. Students will be required to obtain the signatures of their COS members mid-way through their second semester of full-time study. Students who are pursuing their degree on a part-time basis or are enrolled in a dual-degree program need to submit this form a year in advance of their anticipated graduation semester. Please note that some dual-degree students might have a different schedule.

Please see the Graduate Student Handbook for more information on the COS process and deadlines. The Graduate Student Handbook also contains more information on Plan I and Plan II exit requirements. Failure to obtain COS signatures by the deadline will prevent the student from taking comprehensive examinations the following semester. The COS form must be submitted either electronically or physically to the LAS office for inclusion in the student's file.

Instructions for PhD students

The COS consists of four or five faculty members, divided among the two concentrations. Students must obtain signatures of their COS members before the conclusion of the preceding semester in which the student plans to take comprehensive examinations (e.g., signatures due by end of fall semester to take comps in the spring semester). Failure to obtain COS signatures by the deadline will prevent the student from taking comprehensive examinations. The dissertation COS may be different than the comprehensive examination COS. If committee composition changes, a new Declaration of COS form must be submitted. If it does not change, no new COS form is needed. All COS forms must be submitted either electronically or physically to the LAS office for inclusion in the student's file.

Personal Information

Student Name: _____

Banner ID: _____

E-mail: _____

Program Information

Date of Enrollment: _____

- Degree Sought:
- MA (Plan I)
 - MA (Plan II)
 - Comprehensive exam
 - Professional Paper
 - Dual-degree _____
 - PhD

Concentration: _____

Concentration 2 (PhD only): _____

Members of Committee on Studies

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APPROVED	Associate Director for Academic Programs	Date
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